



MEMORANDUM PORTLAND WATER DISTRICT

TO: Board of Trustees

FROM: Carrie Walker

DATE: September 9, 2020

RE: **Workshop Meeting Monday, September 14, 2020**

There will be a Workshop Meeting of the Board of Trustees of the Portland Water District on Monday, September 14, 2020, at 6:30 p.m., remotely via teleconference. Please go to www.pwd.org for specific access information or call 207-523-5266.

The workshop will be preceded by meetings of the following Board committees:

| <u>Committee</u> | <u>Room / Location</u> | <u>Time</u> |
|--------------------------|-------------------------------|--------------------|
| Administration & Finance | Remotely | 5:30 p.m. |
| Operations | Remotely | 5:30 p.m. |
| Planning | Remotely | 5:30 p.m. |

AGENDA – WORKSHOP

1. **Per - and Polyfluoroalkyl Substances (PFAS)**. At the March Workshop, Scott Firmin, Director of Wastewater Services, provided an update on PFAS in biosolids and near-term challenges to the wastewater industry. Mr. Firmin will discuss more recent developments and the current biosolids management agreement.
2. **District's Finances**. David Kane, Director of Administration, will present an update on the District's finances.
3. **Other Business**.
4. **Executive Session**. Pursuant to 1 M.R.S. §405(6)(A) personnel, the Board will go into executive session to discuss a personnel disciplinary matter.
5. **Adjournment**.



MEMORANDUM PORTLAND WATER DISTRICT

TO: Administration and Finance Committee / Board of Trustees

FROM: David Kane, Director of Administration
Mary Demers, Director of Employees Services

DATE: September 4 , 2020

RE: **Administration and Finance Committee Meeting – September 14, 2020**

A meeting of the Administration and Finance Committee of the Portland Water District Board of Trustees will be held on Monday, September 14, 2020. The meeting will begin at 5:30 p.m. via teleconference. The public may access the meeting by dialing 408-418-9388, access code 132 470 0842, meeting password 86286235.

AGENDA

1. **Executive Session**

Pursuant to 1 M.R.S. §405(6)(E) legal matters, the Committee will go into executive session for consultation with Ms. Donna Katsiaficas regarding two legal claims, one of General Marine and a pending Human Rights Commission investigation.

2. **Executive Order Deferring Payroll Tax Obligations**

Mr. David Kane will lead a discussion on the presidential executive order deferring payroll tax obligation. (See attached handout)

3. **ABC-CMMS**

The Committee will be updated on the status of the Cayenta billing system by Mr. Peter Cutrone, Project Manager, and on the Lucity computerized maintenance management system by Mr. Gordie Johnson, Engineering Services Manager.

4. **Bond Rating**

Mr. David Kane will review the recently issued Moody's and S&P's bond rating reports. (See attached handout)

5. **Other Business**



MEMORANDUM PORTLAND WATER DISTRICT

TO: Operations Committee / Board of Trustees

FROM: Scott Firmin, Director of Wastewater Services
James Wallace, Director of Water Services

DATE: September 4, 2020

RE: **Operations Committee Meeting – September 14, 2020**

A meeting of the Operations Committee of the Portland Water District Board of Trustees will be held on Monday, September 14, 2020. The meeting will begin at 5:30 p.m. via teleconference. The public may access the meeting by dialing 408-418-9388, access code 132 552 0976, meeting password 25629373.

AGENDA

1. **Biosolids and PFAS**
Staff will present on recent PFAS developments and related biosolids management issues.
2. **2020 Drought Conditions**
Staff will discuss the current drought conditions and the impact on operations.
3. **Other Business**



MEMORANDUM PORTLAND WATER DISTRICT

TO: Planning Committee / Board of Trustees

FROM: Christopher Crovo, P.E., Director of Asset Management and Planning

DATE: September 4, 2020

RE: **Planning Committee Meeting – September 14, 2020**

A meeting of the Planning Committee of the Portland Water District Board of Trustees will be held on Monday, September 14, 2020. The meeting will begin at 5:30 p.m. via teleconference. The public may access the meeting by dialing 408-418-9388, access code 132 951 5504, meeting password 88977597.

AGENDA

- 1. Forest Management – Professional Services Contract – Selection**
Staff will provide a recommendation to award a professional services contract to manage the District's forest. (See attached memo)
- 2. Other Business**