



## MEMORANDUM PORTLAND WATER DISTRICT

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TO: Board of Trustees

FROM: Carrie Walker

DATE: August 4, 2020

RE: **Workshop Meeting Monday, August 10, 2020**

There will be a Workshop Meeting of the Board of Trustees of the Portland Water District on Monday, August 10, 2020, at 6:30 p.m., remotely via teleconference. Please go to [www.pwd.org](http://www.pwd.org) for specific access information or call 207-523-5266.

The workshop will be preceded by meetings of the following Board committees:

<b><u>Committee</u></b>	<b><u>Room / Location</u></b>	<b><u>Time</u></b>
Administration & Finance	Remotely	5:30 p.m.
Operations	Remotely	5:30 p.m.
Planning	Remotely	5:30 p.m.

### **AGENDA – WORKSHOP**

1. **Shoreland Zone in the Sebago Lake Watershed.** Paul Hunt, Environmental Services Manager, and Laurel Jackson, Water Resource Specialist, will describe the lands in the watershed that fall under Maine’s shoreland zoning regulations and what that means for protection of water quality.
2. **Other Business.**
3. **Adjournment.**



## MEMORANDUM PORTLAND WATER DISTRICT

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TO: Administration and Finance Committee / Board of Trustees

FROM: David Kane, Director of Administration  
Mary Demers, Director of Employees Services

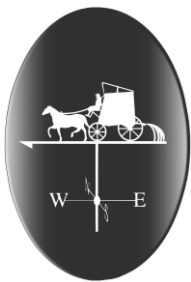
DATE: July 31, 2020

RE: **Administration and Finance Committee Meeting – August 10, 2020**

A meeting of the Administration and Finance Committee of the Portland Water District Board of Trustees will be held on Monday, August 10, 2020. The meeting will begin at 5:30 p.m. via teleconference. The public may access the meeting by dialing 408-418-9388, access code 132 156 7588, meeting password 78626467.

### **AGENDA**

- 1. Employee Satisfaction Survey**  
Ms. Mary Demers presented the results of the most recent employee satisfaction at last month's meeting. The Committee members will have an opportunity to ask any additional questions.
- 2. Health Insurance Program Review**  
Ms. Mary Demers will review the summary of claims of the past 12 months and the impact to the 2021 premiums. (See attached handout)
- 3. General Marine**  
Ms. Donna Katsiaticas will provide an overview on a dispute between General Marine and Portland Water District.
- 4. Bond Rating**  
Mr. David Kane will review the recently issued Moody's and S&P's bond rating reports. (See attached handout)
- 5. Other Business**



## MEMORANDUM PORTLAND WATER DISTRICT

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TO: Operations Committee / Board of Trustees

FROM: Scott Firmin, Director of Wastewater Services  
James Wallace, Director of Water Services

DATE: July 31, 2020

RE: **Operations Committee Meeting – August 10, 2020**

A meeting of the Operations Committee of the Portland Water District Board of Trustees will be held on Monday, August 10, 2020. The meeting will begin at 5:30 p.m. via teleconference. The public may access the meeting by dialing 408-418-9388, access code 132 230 0105, meeting password 77566326.

### **AGENDA**

1. **Wastewater Network #2 Upgrade Project – Professional Services Contract**  
Staff will provide a recommendation to award an engineering services contract for the Wastewater Network #2 Upgrade Project. (See attached memo)
2. **Windham Center Elevated Water Storage Tank Replacement – Professional Services Contract**  
Staff will provide a recommendation to award an engineering services contract for the Windham Center Elevated Water Storage Tank Replacement. (See attached memo)
3. **Power Failure at the East End Wastewater Treatment Facility**  
Staff will provide an overview of the event of July 19 and the District's response.
4. **Other Business**



## MEMORANDUM PORTLAND WATER DISTRICT

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TO: Planning Committee / Board of Trustees

FROM: Christopher Crovo, P.E., Director of Asset Management and Planning

DATE: July 31, 2020

RE: **Planning Committee Meeting – August 10, 2020**

A meeting of the Planning Committee of the Portland Water District Board of Trustees will be held on Monday, August 10, 2020. The meeting will begin at 5:30 p.m. via teleconference. The public may access the meeting by dialing 408-418-9388, access code 132 416 5991, meeting password 62374968.

### **AGENDA**

- 1. Douglass Street Facility Improvements Update**  
Staff will review recent pandemic related improvements to Douglass Street along with other projects that are currently underway or completed.
- 2. City of Portland's Energy Use Reporting Ordinance**  
Staff will provide an update on the District's compliance to the ordinance.
- 3. Other Business**