



## MEMORANDUM PORTLAND WATER DISTRICT

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TO: Board of Trustees

FROM: Carrie Walker

DATE: July 2, 2019

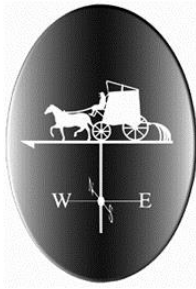
RE: **Workshop – Monday, July 8, 2019**

There will be a Workshop Meeting of the Board of Trustees of the Portland Water District on Monday, July 8, 2019. The meeting will begin at 6:30 p.m. in the Nixon Training Center at the general offices of the District, 225 Douglass Street, Portland, Maine. The Workshop will be preceded by meetings of the following Board committees:

<b><u>Committee</u></b>	<b><u>Room / Location</u></b>	<b><u>Time</u></b>
Administration & Finance	Monie Conference Room	5:30 p.m.
Operations	EOC 2 <sup>nd</sup> Floor	5:30 p.m.
Planning	Nixon Training Center	5:30 p.m.

### **AGENDA – WORKSHOP**

1. **ABC-CMMS Project Update.** Peter Cutrone, Project Manager - Administration, will provide an update on the status of the Billing and Customer Service aspect of the project, and Gordon Johnson, Engineering Services Manager will provide an update on the Computerized Maintenance Management System aspect of the project.
2. **Bylaws and Standing Rules.** President Cote will review suggested changes to the Bylaws and Standing Rules with the Board. (See attachments)
3. **Other Business.**
4. **Executive Session regarding Labor Union Negotiations.** Pursuant to 1 M.R.S. §405(6)(D) labor negotiations, the Board will go into executive session to discuss the status of labor union contract negotiations.
5. **Adjourn.**



## MEMORANDUM PORTLAND WATER DISTRICT

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TO: Administration and Finance Committee / Board of Trustees

FROM: David Kane, Director of Administration  
Mary Demers, Director of Employees Services

DATE: June 28, 2019

RE: **Administration and Finance Committee Meeting – July 8, 2019**

A meeting of the Administration and Finance Committee of the Portland Water District Board of Trustees will be held on Monday, July 8, 2019 at 5:30 p.m., in the Monie Conference Room of the District, 225 Douglass Street, Portland, Maine.

### **AGENDA**

1. **Employee Statistics**

Ms. Mary Demers will present the recent employee job turnover and related statistics.

2. **Bond Authorization**

Mr. David Kane will present a motion to authorize a \$750,000 bond to be issued to finance the primary clarifier rehabilitation at the East End Wastewater Treatment Facility.

3. **Other Business**

A. **Operating Fund Investments.** At the request of the Committee, Mr. David Kane will present additional information on investment options for the District's Operating Funds

B. **Other.**



## MEMORANDUM PORTLAND WATER DISTRICT

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TO: Operations Committee / Board of Trustees

FROM: Scott Firmin, Director of Wastewater Services  
James Wallace, Director of Water Services

DATE: June 28, 2019

RE: **Operations Committee Meeting – July 8, 2019**

A meeting of the Operations Committee of the Portland Water District Board of Trustees will be held on Monday, July 8, 2019 beginning at 5:30 p.m., in the Douglass Street EOC of the District, 225 Douglass Street, Portland, Maine.

### **AGENDA**

1. **Biosolids Management and PFAS Update**  
Staff will discuss the current biosolids program and developments related to PFAS.
2. **Wastewater Odor Control Efforts**  
Staff will provide an update on pump station and treatment plant odor control efforts.
3. **Other Business**



## MEMORANDUM PORTLAND WATER DISTRICT

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TO: Planning Committee / Board of Trustees

FROM: Christopher Crovo, P.E., Director of Asset Management and Planning

DATE: June 28, 2019

RE: **Planning Committee Meeting – July 8, 2019**

A meeting of the Planning Committee of the Portland Water District Board of Trustees will be held on Monday, July 8, 2019 at 5:30 p.m. at the Nixon Training Center, Portland Water District, 225 Douglass Street, Portland.

### **AGENDA**

- 1. Lease Extension - Town of Cape Elizabeth**  
Staff will recommend a lease extension with the Town of Cape Elizabeth for the Treatment Plant property. (See attached memo)
- 2. Review Douglass Street Improvements**  
Staff will provide an overview of recent and proposed Douglass Street improvement projects.
- 3. Other Business**