



MEMORANDUM PORTLAND WATER DISTRICT

TO: Board of Trustees
FROM: Carrie Walker
DATE: August 2, 2016
RE: **August Workshop Meeting – August 8, 2016 – Ecology Center, Standish**

There will be a Workshop Meeting of the Board of Trustees of the Portland Water District on Monday, August 8, 2016, at **7:30 PM** at the Ecology Center, 1 White Rock Road, Standish, Maine* (map attached).

WORKSHOP AGENDA

*The workshop will be preceded by Committee Meetings and tours of the lake according to the following schedule:

| <u>Committee</u> | <u>Room / Location</u> | <u>Time</u> |
|--|------------------------------------|--------------------|
| Administration & Finance | Ecology Ctr. – Tour of the Lake | 5:30 – 6:30 p.m. |
| Administration & Finance | Ecology Ctr. – Business Items Mtg. | 6:30 – 7:30 p.m. |
| Operations | Ecology Ctr. – Tour of the Lake | 5:30 – 6:30 p.m. |
| Operations | Ecology Ctr. – Business Items Mtg. | 6:30 – 7:30 p.m. |
| Planning | Ecology Ctr. – Business Items Mtg. | 5:30 - 6:30 p.m. |
| Planning with President and Vice President of the Board | Ecology Ctr. – Tour of the Lake | 6:30 – 7:30 p.m. |

The Board will convene the Workshop Meeting at 7:30 p.m.

AGENDA

1. **Trustee Training on the Handling of Appeals to the Board.** Staff will provide a presentation and training for the Board on how to handle appeals related to water service standards.
2. **Other Business.**
3. **Adjourn.**

***Please note that a passenger van will be available for travelling to the Ecology Center leaving from the District offices at 4:45 PM.**