

As voted by the Board of Trustees and in accordance with the notice of the meeting, the monthly Workshop Meeting of the Board of Trustees of the Portland Water District was held in the Nixon Training Center at the general offices of the District, 225 Douglass Street, Portland, Maine on November 8, 2021. In attendance from staff were Messrs. Crovo, Kane, Wallace, Firmin and Meses. Lewis and Demers. Attending from the public was Mr. Charles Shattuck-Heidorn of Portland. Vice-President Lunt convened the Workshop at 6:33 p.m.

All Trustees were present except Trustees Douglas and Willey.

1. 2022-2026 Capital Improvement.

Chris Crovo, Director of Asset Management and Planning, presented the proposed CIP. He provided a Power Point presentation to the Board which is attached as part of the minutes.

Mr. Crovo described the CIP process for 2022. PWD has a 5 year CIP plan. He provided a schematic as to how the process works.

The 2022 Capital Plan is estimated to be 30.7 million dollars. It includes multiple programs.

Water is 12.6 million dollars with 82% being budgeted for the water distribution system and 12% to facilities. The rest is split between SCADA and technology and vehicle and equipment.

Wastewater is 18.1 million dollars with 9% budgeted for the collection system and 81% for the treatment plants.

Trustees discussed the proposed budget and questions were answered by staff.

2. Other Business.

Trustees were informed that mailings to customers regarding a proposed water rate adjustment will go out in December and that late fees (which were suspended by Board order during the pandemic) will be reinstated in January 2022.

3. Executive Session regarding Labor Union Negotiations.

Pursuant to 1 M.R.S. §405(6)(D) labor negotiations, the Board went into executive session to discuss the status of labor union contract negotiations with Teamsters Local Union #340.

A motion was made by Trustee Cote and seconded by Trustee Garrison to go into executive session to discuss the status of labor union contract negotiations.

A motion to come out of executive session and adjourn was made by Trustee Garrison, second by Trustee Cote.

4. **Adjourn.**

The meeting adjourned at 7:22 p.m.

Submitted by,

Carrie E. Walker
Assistant Clerk