

As voted by the Board of Trustees and in accordance with the notice of the meeting, the monthly Workshop Meeting of the Board of Trustees of the Portland Water District was held in the Nixon Training Center at the general offices of the District, 225 Douglass Street, Portland, Maine on Tuesday, November 12, 2019. In attendance from staff were Messrs. Crovo, Kane, Firmin, Johnson and Ms. Lewis and Demers. President Cote convened the Workshop at 6:50 p.m.

All Trustees were present.

1. 2020-2024 Capital Improvement.

Chris Crovo, Director of Asset Management and Planning, presented the proposed CIP. He provided a Power Point presentation to the Board which is attached as part of the minutes.

Mr. Crovo described the CIP process for 2020. PWD has a 5 year CIP plan. He provided a schematic as to how the process works.

The 2020 Capital Plan is estimated to be 28 million dollars. It includes multiple programs.

Approximately 8 million dollars in water main replacement projects are proposed for 2020. Many of the projects will be done in conjunction with combined sewer overflow (CSO) projects done by the City of Portland as well as in conjunction with MDOT.

Trustee Cote asked how much will contractors/developers spend on water infrastructure. Mr. Crovo estimated they will spend around 5 million dollars. They will install 4-5 miles of new infrastructure. Trustee Garrison asked how many of these projects are driven by other projects. Mr. Crovo responded, all but one.

Wastewater treatment facilities are budgeted for upgrades of 13 million dollars. Westbrook/Gorham/Windham Regional Treatment Plant is the biggest with the upgrade of the aeration and secondary clarifiers this year at 11.3 million.

The generator at Douglass Street is scheduled to be replaced in 2020.

2. Other Business.

A draft Trustee meeting schedule for 2020 is in the Trustee packets. The calendar is typically approved in November during the business meeting.

Trustee Willey would like to see the general policy areas and topics under the purview of the various committees included in the budget book.

Trustee Libby asked how much the District is going to bond for capital improvements, how much indebtedness the District has. Mr. Kane responded the proposed budget includes the issuance of \$22.4 million dollars. At year end, the District had \$91.6 million of outstanding debt with maturities of \$7.5 million each year. Overall outstanding debt balance will be increasing.

3. Adjourn.

The meeting adjourned at 7:35 p.m.

Submitted by,

Carrie E. Walker
Assistant Clerk