

As voted by the Board of Trustees and in accordance with the notice of the meeting, the monthly Workshop Meeting of the Board of Trustees of the Portland Water District was held in the Nixon Training Center at the general offices of the District, 225 Douglass Street, Portland, Maine on October 12, 2021. In attendance from staff were Messrs. Crovo, Kane, Wallace, and Mses. Lewis, Katsiaficas and Demers. President Douglas convened the Workshop at 6:33p.m.

All Trustees were present except Trustee Beck.

**1. Apportionment of Trustees.** David Kane, Executive Director of Administration, discussed the apportionment of Trustee representation among member municipalities based on the 2020 census.

David Kane provided a presentation on apportionment of Trustees based on the 2020 census. A PowerPoint presentation was provided.

Section 18 of the Charter deals with the apportionment of Trustees. The 2020 census results were presented. The census results show that the present apportionment of Trustees does not need to be changed. Each Trustee represents roughly 19,000 people. Mr. Kane's information showed 3 municipalities are slightly over represented, 4 municipalities are slightly underrepresented. Rounding to the nearest number, the Trustee apportionment presently in existence is accurate.

Mr. Kane explained that the present Trustee apportionment by population was created in the 1990's. Changes to PWD's Charter and therefore the Trustee allocation would need to be approved by the State Legislature.

Trustee Willey noted the present way of electing Trustees makes sense. Trustee Garrison noted that he appreciated that Trustees were elected instead of appointed.

**2. Executive Session regarding Labor Union Negotiations.** Pursuant to 1 M.R.S. §405(6)(D) labor negotiations, the Board will go into executive session to discuss the status of labor union contract negotiations with Teamsters Local Union #340.

A motion was made by Trustee Garrison and second Trustee Siviski to go into executive session and was unanimously approved. The executive session began at 6:48 p.m.

Trustee Willey left the meeting at 6:47 p.m.

A motion was made to come out of executive session by Trustee Libby and seconded by Trustee Garrison with all in favor.

**3. Adjourn**

The meeting adjourned at 7:33 p.m.

Submitted by,

Donna M. Katsiaficas  
Clerk