

As voted by the Board of Trustees and in accordance with the notice of the meeting, the Regular Meeting of the Board of Trustees of the Portland Water District was held at the Jeff P. Nixon Training Center, 225 Douglass Street, Portland, Maine, on Monday, February 27, 2017. Attending from staff were Messrs. Miller, Kane, Crovo, Wallace, Firmin and Ms. Katsiaticas and Walker. Seth Lockman was in attendance from the public.

**Election of President Pro Tem**

It was moved by Trustee Levinsky for Trustee Lunt to be President Pro Tem for the meeting, seconded by Trustee Garrison, voted all in favor.

The meeting was convened by Trustee Lunt at 6:10 p.m. with the Pledge of Allegiance and a moment of silence.

**ROLL CALL**

The roll was called by the Clerk. All Trustees were present except Trustees Cote, Swinton and Willey.

**ACCEPTANCE OF MINUTES**

It was moved by Trustee Libby seconded by Trustee Garrison.

Voted all in favor to waive the reading and accept the minutes of the Regular Meeting of January 23, 2017.

**INVITATION FOR PUBLIC COMMENT**

None.

**REPORTS**

**Operations Committee**

No report this month.

**Planning Committee**

Trustee Libby provided a summary of the special meeting of the Planning Committee that took place on January 25, 2017. There were 50 people in attendance. All comments regarding the wall were respectful and well spoken.

**Administration and Finance Committee**

No report this month.

**General Manager's Report**

The General Manager reported that customers have been notified of the proposed water rate increase, and that a public hearing on it will be held on March 13<sup>th</sup>, before the scheduled trustee workshop. Special elections for the two trustee positions open (Cape Elizabeth-South Portland and Gorham) will be held in June; nomination papers are available as of March 6<sup>th</sup>. The General Manager also noted that it was his last meeting, and thanked the staff and the employees of the District for the support they have given him over the years, and the good service provided to the public.

**NEW BUSINESS**

**Public Hearing**, regarding the issuance of sewer bonds for Cape Elizabeth.

Trustee Lunt opened the public hearing, no members of the public wished to speak. Trustee Lunt closed the public hearing.

**Resolution 17-002**, authorizing issuance of up to \$450,000 in bonds to finance upgrades at the Cape Elizabeth Treatment Plant and collection system projects.

On November 24, 2014 and November 23, 2015, the Board adopted the 2015 and 2016 Capital Improvement Plans which incorporated these projects.

<b>2015 CIP</b>	<b>Budget</b>	<b>Bond</b>	
Security Improvement, subprogram 418, 2304	\$25,000	\$18,103	completed
Alkalinity Feeding System 418, 2476	\$35,000	\$16,987	completed
Headworks Alarm	\$17,500	\$8,238	completed
Wildwood Pump Station 407,2314	\$95,000	\$132,447	To be done in 2017
<b>2016 CIP</b>			
Peabbles /Maiden Cove Pump Station 407,52/1867	\$350,000	\$274,225	completed
<b>Grand Total</b>	<b>\$522,500</b>	<b>\$450,000</b>	

Most of the projects have been completed. The Wildwood Pump Station project will be completed in 2017. The project has not been put out to bid yet so the actual cost is not known but should not exceed \$132,447. Also, the scheduled Maiden Cover Pump Station was postponed and now planned to happen in 2019.

It was moved by Trustee Garrison and seconded by Trustee Siviski.

It was Voted and unanimously

**RESOLVED**, the issuance of up to \$450,000 in Cape Elizabeth Sewer Bonds to finance security, head works and alkalinity feeding systems at the Cape Elizabeth Treatment Plant, the replacement of existing Peabbles Cove force main and upgrade of the Wildwood pump station and related infrastructure in Cape Elizabeth is hereby authorized. The full form of the Resolution attached hereto is hereby approved and shall be attached to and incorporated as part of the minutes of this meeting.

**Order 17-007**, authorizing the General Manager to execute an agreement among PWD, the City of Portland and the City of Westbrook related to the Brighton Avenue sewer system.

The City of Portland would like to provide sewer service to an area of Brighton Avenue in Portland. The nearest public sewer in the area is the City of Westbrook’s sewer system. To avoid the unnecessary expense of constructing an extended sewer, the City of Portland would like to connect the area to the City of Westbrook’s sewer.

Similar connections have been made in the past. In 2012, a section of the Riverside area in Portland was connected to the nearby Westbrook sewer. This was memorialized in a 3-party agreement among the City of Portland, the City of Westbrook, and the District (the District provides treatment of the sewage at our treatment facility). The City of Westbrook and the City of Portland have approved a revised agreement to include this proposed connection.

It was moved by Trustee Levinsky and seconded by Trustee Garrison.

It was Voted and unanimously

ORDERED, the General Manager is hereby authorized to execute an agreement among the Portland Water District, the City of Portland and the City of Westbrook related to the Brighton Avenue sewer system in Portland.

### **Discussion regarding the Public Art Wall**

Trustee Libby explained that since the February 13<sup>th</sup> meeting was cancelled due to weather the Planning Committee was unable to discuss next steps and bring a recommendation to the Board this month. They will discuss the wall at the March 13<sup>th</sup> meeting and bring a recommendation to the Board's March business meeting.

**Resolution 17-003**, establishing a Special Election for the Trustee Representing Gorham.

A Trustee seat on the Board is vacant due to the resignation of Duane Dreger. Pursuant to the District's Charter, the vacancy must be filled by a special election; the District is responsible for the costs of the election.

In order to minimize the costs of the election to the District, and to assure a higher voter turnout, it is suggested that the special election occur in June, 2017 at the same time as the municipal elections on the school budget in Gorham. Gorham has scheduled its municipal election on June 13, 2017.

Currently the town of Gorham has no representation on the Board.

It was moved by Trustee Lunt and seconded by Trustee Libby.

It was Voted and unanimously

BE IT RESOLVED, that the Clerk of the Town of Gorham is hereby requested to hold an election for the vacant Trustee position on the Board of the Portland Water District at the municipal election scheduled June 13, 2017.

### **EXECUTIVE SESSION**

No executive session.

### **OTHER BUSINESS**

None.

**SECOND INVITATION FOR PUBLIC COMMENT**

None.

**TRUSTEE COMMENTS**

Trustee Libby thanked Mr. Miller for his years of service and stated that one of the best decision he had the pleasure of making was hiring him as PWD's general manager. He wished him the best in his retirement.

Trustee Siviski also thanked Mr. Miller for his service and years of dedication to PWD.

Trustee Lunt echoed Trustee Libby's sentiment and added that Mr. Miller developed the great staff currently in place and feels the transition to the new General Manager will be a smooth one.

**Adjournment.**

Meeting adjourned at 6:35 p.m.

Submitted by

Donna M. Katsiaticas, Esq.  
Clerk