

As voted by the Board of Trustees and in accordance with the notice of the meeting, the Regular Meeting of the Board of Trustees of the Portland Water District was held at the Jeff P. Nixon Training Center, 225 Douglass Street, Portland, Maine, on Monday, April 22, 2019. Attending from staff were Messrs. Kane, Crovo, Wallace, Firmin, Johnson and Mses. Lewis, Katsiaficas, Demers and Walker. In attendance from the public were Keith and Maryna Nelson of South Portland. The meeting was convened by President Cote at 6:00 p.m. with the Pledge of Allegiance and a moment of silence.

ROLL CALL

The roll was called by the Clerk. All Trustees were present.

ACCEPTANCE OF MINUTES

It was moved by Trustee Libby, seconded by Trustee Douglas.

Voted all in favor to waive the reading and accept the minutes of the Regular Meeting of March 25, 2019, Special Meeting of April 8, 2019 and the Workshop Meeting of April 8, 2019.

INVITATION FOR PUBLIC COMMENT

None

This New Business Agenda Item 6A was taken out of order.

It was moved by Trustee Siviski and seconded by Trustee Garrison to move the awarding of the DiPietro Scholarship to be before the committee reports; the Board approved unanimously.

Resolution 19-007, awarding the Joseph A. DiPietro Scholarship.

The Board of Trustees annually awards a scholarship to an area individual in memory of respected businessman and longtime Portland Water District Trustee, Joseph A. DiPietro. Trustee Libby spoke about Joseph DiPietro and his commitment to the community and the value of education. Mr. DiPietro had a lifelong interest in public service; this scholarship award is in his memory.

It was moved by Trustee Libby and seconded by Trustee Lunt.

It was Voted and unanimously,

WHEREAS the Board of Trustees has established the Joseph A. DiPietro Scholarship in memory of Mr. DiPietro's fifteen years of dedicated service representing the city of Portland as a Trustee of the District, and

WHEREAS Keith Nelson, a resident of South Portland, is pursuing a degree in HVAC at Southern Maine Community College, and

WHEREAS Mr. Nelson has demonstrated need for the scholarship, and

WHEREAS Mr. Nelson is the first in his family to attend college, and

WHEREAS the Board of Trustees' Scholarship Committee unanimously recommends Mr. Nelson to be the recipient of the 2019 Joseph A. DiPietro Scholarship,

NOW THEREFORE BE IT RESOLVED that the Board of Trustees recognizes the accomplishments and needs of Mr. Nelson and supports his academic endeavors by awarding him the \$1,500 scholarship for 2019 established in tribute to Joseph A. DiPietro.

REPORTS

Operations Committee

Trustee Siviski provided a summary of the Operations Committee meeting on April 8, 2019. Staff presented the combined sewer overflow annual plan. The District contracts with two vendors to monitor CSO activities. The data gathered by these vendors is shared with the City of Portland and the City of Westbrook to gauge the District's pump station operation, monitor the results of stormwater separation programs, and used for planning future stormwater and pump station upgrade projects. Trustee Siviski was re-elected as chair of the Committee. Three items, the Westbrook-Gorham-Windham Regional WWTF Aeration and Secondary Clarifier Upgrade, the Baxter Boulevard Pump Station Upgrade and the Cape Elizabeth WWTF Capital Fund transfer will be taken up under new business.

Planning Committee

Trustee Lunt provided a summary of the Planning Committee meeting on April 8, 2019. Trustee Lunt was elected as chair of the Committee. The developers of 58 Fore Street, Portland need an easement modification for the placement of various concrete encased utility ducts containing electrical, water, pressure sanitary sewer, telecommunications, gasoline and diesel lines. The proposed installations will not interfere with District infrastructure. The Committee voted unanimously to send to the Board for approval at a special meeting which occurred on April 8, 2019. Staff updated the Committee on the turnpike-widening project that will affect the District's water and wastewater infrastructure at numerous crossings. Staff recommended to the Committee to table the sale of the Munjoy Hill Reservoir, indefinitely. The Committee voted to table this matter indefinitely. Staff also provided an update on Drinking Water Week Activities (May 5-11) and upcoming Trout Releases.

Administration and Finance Committee

Trustee Garrison provided a summary of the Administration and Finance Committee meeting on April 8, 2019. Trustee Garrison was elected as chair of the Committee. Cliff White, the District's financial advisor from Graystone, presented a general market overview and a summary of the District's defined benefit pension funds' investment results. Mr. David Kane reviewed with the Committee the recently completed pension plan valuation reports. Additionally, a summary of the recently completed Deferred Compensation (457) Plan Investment review was presented. Due to time constraints, the overview of the District's efforts to reach out to area students will be provided at a future Committee meeting.

General Manager's Report

In honor of Earth Day, the General Manager gave information to the Board which highlighted the contributions made by PWD to the preservation and improvement of the environment. These efforts include lakescaping projects, mapping urban impaired streams on GIS, the IPT program and contribution to the Friends of Casco Bay pump out boat.

Part 5, in the video series, *Protecting a Trillion Gallons of Water* was shown to the Board.

NEW BUSINESS

Order 19-018, authorizing a professional services contract with Hazen & Sawyer for the Westbrook-Gorham-Windham Regional WWTF Aeration and Secondary Clarifier Upgrade.

The existing aeration and secondary clarification systems at Westbrook are comprised mostly of equipment dating back to the original construction of the facility which began operation in 1978. As the loading to the plant has steadily increased in recent years the activated sludge system has struggled to maintain consistent settleability, and the lack of oxygen delivery capacity and control has led to outbreaks of filamentous bacteria. The secondary clarifier sludge withdrawal mechanisms are original equipment and near the end of their useful life.

It was moved by Trustee Siviski and seconded by Trustee Willey.

It was Voted and unanimously,

ORDERED, the General Manager is authorized to execute a professional services contract with Hazen and Sawyer in the amount of \$749,173 for design phase engineering services for the Westbrook-Gorham-Windham Regional WWTF Aeration and Secondary Clarifier Upgrade (CIP 2019-416/3022); and that the General Manager and the Treasurer, each acting singly, are authorized to take such steps as may be necessary to accomplish the intent of the vote.

Order 19-019, authorizing a professional services contract with Hoyle, Tanner & Associates, Inc., for the Baxter Boulevard Pump Station Upgrade.

The proposed assessment and design will enhance resiliency at the Baxter Boulevard Pump Station to provide long term reliability of the station. The station was built in the late 1970's and is a flooded suction duplex-style station with two redundant 2,600 gpm centrifugal pumps. The design will rehabilitate or replace pumps, process piping and valves, power distribution, controls, and HVAC equipment that has reached the end of its useful life.

It was moved by Trustee Siviski and seconded by Trustee Lunt.

It was Voted and unanimously,

ORDERED, the General Manager is authorized to execute a professional services contract with Hoyle, Tanner & Associates, Inc. in the amount of \$203,518 for design phase engineering services for the Baxter Boulevard Pump Station Upgrade (CIP 2019-70/3144); and that the General Manager and the Treasurer, each acting singly, are authorized to take such steps as may be necessary to accomplish the intent of the vote.

Order 19-020, authorizing a transfer from the Cape Elizabeth WWTF Capital Fund.

The Ottawa Rd. Pump Station, located in Cape Elizabeth, has a stand-by generator. The generator failed and the pump station has been served by a portable generator that is placed at the station before storm events, or when needed.

The upgrade of the pump station has been delayed, in part, by efforts to remove extraneous inflow and infiltration into the collection system. Both the Town of Cape Elizabeth and the City of South Portland have completed significant projects to remove sump pumps, foundation drains, and other sources of private and public sources of infiltration and inflow. These efforts have been part of the requirements of the joint permit issued by DEP for the Ottawa Rd. CSO.

This permit now requires PWD to upgrade the pump station. We do hope to be able to measure the anticipated reductions in flow the pump station will be required to handle during wet weather as part of a full upgrade. The recently renewed permit requires that PWD upgrade the pump station in 2019.

It was moved by Trustee Siviski and seconded by Trustee Beck.

It was Voted and unanimously,

ORDERED, that \$50,000 will be transferred from the Cape Elizabeth WWTF capital fund (CIP 2019-424/3028) to the Cape Elizabeth Pump Stations – R&R (CIP 2019-52/3130), to facilitate the replacement of the Ottawa Rd. Pump Station generator; and that the General Manager and the Treasurer, each acting singly, are authorized to take such steps as may be necessary to accomplish the intent of the vote.

Order 19-004A, tabling Order 19-004, authorizing the General Manager to execute a deed to Silver Street Development Corp., indefinitely.

It was moved by Trustee Lunt and seconded by Trustee Libby.

It was Voted and unanimously,

ORDERED, that Order 19-004 – Sale of Walnut Street Property and Underground Reservoir is hereby tabled indefinitely.

EXECUTIVE SESSION

None

OTHER BUSINESS

None

SECOND INVITATION FOR PUBLIC COMMENT

None

TRUSTEE COMMENTS

President Cote announced National Drinking Water Week is May 5-11. A tour will be given at the Sebago Lake Water Treatment Facility in Standish on May 7. Those who would like to attend may register online. The District has also joined efforts with Sebago Clean Waters and Loon Echo Land Trust to have staff from each of these organizations at select breweries in tasting rooms throughout the week to answer questions and provide information to the public.

President Cote presented Trustee Lunt with a plaque thanking him for his leadership efforts as President of the Board for the last 3 years.

Adjournment.

Meeting adjourned at 6:45 p.m.

Submitted by

Donna M. Katsiaticas
Clerk