

AGENDA
BOARD OF TRUSTEES
PORTLAND WATER DISTRICT

225 Douglass Street, Portland, Maine

Jeff P. Nixon Training Center

6:00 p.m. on Monday, July 24, 2023

Remote Meeting Participation Available to the Public via Zoom at:

<https://us06web.zoom.us/j/88363603808?pwd=d0xhZmM1Y2E5SjA3U3dtNlE0NW82dz09>

1. Convene Meeting with Pledge of Allegiance and moment of silence President Lunt
2. Roll Call Clerk
3. Declaration of Election Results and Inauguration for the Trustee representing Scarborough elected on June 27, 2023 Clerk
- 4a. Acceptance of Minutes of the Regular Meeting of June 26, 2023 President Lunt
- 4b. Acceptance of Minutes of the Workshop Meeting of July 10, 2023 President Lunt
5. Invitation for Public Comment President Lunt
6. Reports:
 - Operations Committee Report Trustee McCann
 - Planning Committee Report Trustee Douglas
 - Administration & Finance Committee Report Trustee Cote
 - General Manager's Report General Manager
7. New Business:
 - A. **Order 23-026** authorizing an amendment to the Westbrook Wastewater Treatment Facility Alarm Project Operations Committee
8. Other Business An item may be added to this agenda provided seven trustees vote to waive the rule regarding agendas. President Lunt
9. Second Invitation for Public Comment President Lunt
10. Trustee Comments President Lunt
11. Executive Session A motion may be made to go into Executive Session at any time during the meeting to discuss, pursuant to 1 M.R.S. §405(6)(A) personnel, 1 M.R.S. §405(6)(C) real estate, 1 M.R.S. §405 (6)(D) labor negotiations, or 1 M.R.S. §405(6)(E) legal matters. President Lunt
12. Adjournment President Lunt

Donna M. Katsiaficas
Clerk

Portland Water District
Board of Trustees Regular Meeting

July 24, 2023

New Business

Agenda Item 7A



Portland Water District
From Sebago Lake To Casco Bay

BOARD OF TRUSTEES / AGENDA ITEM SUMMARY

Agenda Item: 7A Order 23-026
Date of Meeting: July 24, 2023
Subject: Westbrook Fire Alarm 416-3272
Presented By: Joshua Hudak CFM, Facilities Manager

RECOMMENDATION

The following proposed language is presented for Board of Trustee approval:

ORDERED, that the project budget for the Westbrook Wastewater Treatment Facility Alarm is amended by increasing it by \$35,000 and that the total budget for the Project is hereby authorized, not to exceed \$70,000; and that the General Manager, and the Treasurer, each acting singly, are authorized to take such steps as may be necessary to accomplish the intent of the vote.

BACKGROUND ANALYSIS

The Westbrook Wastewater Treatment Facility Fire Alarm was budgeted at \$35,000. Upon design completion and inspection by the Westbrook Fire Department, it was determined that the sludge bay would need all blast protection devices. Because this is a new installation with no existing conduit or devices, there is a substantial cost for these blast-proof devices. NFPA 69 Standard on Explosion Prevention Systems requires certified installation of these devices. JCI has proposed a Sourcewell contract with their blast protection contractor to complete this work and meet the code.

Project #: 2023-Subprogram 416/ Project 3272

FISCAL REVIEW/FUNDING

This project is the upgrade of the Westbrook Fire Alarm System. This project is not anticipated to impact operational costs.

LEGAL REVIEW

Corporate Counsel has reviewed the proposed order as to form.

CONCLUSION(S)

Staff recommends increasing the project budget from \$35,000 to \$70,000. The Committee unanimously agreed to forward the item to the full Board for its consideration.

SUPPORTING INFORMATION

Sourcewell Pricing



Portland Water District- Westbrook
 285 Park Rd
 Westbrook, ME 04092
 Estimate Name: PWD Westbrook EXP.PROOF.June2023
 Sourcewell Member ID# 54066

BILL OF MATERIALS WITH PRICING

QTY	PRODUCT CODE	DESCRIPTION	PRICE EXTENDED
1	COE Fire Alarm Design and Submittals	COE Fire Alarm Design & Submittals	\$0.00
1	COE Field Devices	**** FIELD DEVICES ****	\$0.00
1	NSI_302-EPM-194/HONEYWELL.FIRE-LITE	HEAT DETECTOR 194 DEG RATE COMPENSATION,EXPLOSION PROOF MOUNTING UL	\$107.88
1	NSI_JALX11/ANIXTER INC.	MOUNTING EXPLOSION PROOF BOX & CVR	\$177.06
1	XAL-53	PULL STA,EXPL/PROOF,NO/NC CONT	\$1,484.60
2	MMF-300	Addressable Monitor Module for 1 point of normally-open contact class A or B	\$192.76
1	NSI_DB3B/XB11/ANIXTER INC.	Wheelock Explosion Proof Horn Strobe	\$5,301.97
1	Line Item Comment	****LABOR****	\$0.00
1	Programming	Programming	\$0.00
1	20	Fire Alarm (Other) Monitoring PROVIDED	\$0.00
1	60	Expert Maintenance and 1 Fire Alarm Inspection PROVIDED	\$0.00
1	Sub Contractor (Production)	Subcontractor for Explosion Proof Conduit, Wire, & Device Install	\$24,123.42

Installation Charges

*Estimated Total - Material	\$7,264.27
*Estimated Total – Labor	\$0.00
*Estimated Total – Other	\$24,123.42
*Estimated Total Installation Charge	\$31,387.68