

AGENDA
MEETING OF THE BOARD OF TRUSTEES
PORTLAND WATER DISTRICT
225 Douglass Street, Portland, Maine
Jeff P. Nixon Training Center
6:00 p.m., Tuesday, December 27, 2022

- | | | |
|-----|---|------------------------------------|
| 1. | <u>Convene Meeting</u> with Pledge of Allegiance and moment of silence. | President Douglas |
| 2. | <u>Roll Call</u> | Clerk |
| 3a. | <u>Acceptance of Minutes</u> of the Regular Meeting of November 28, 2022. | President Douglas |
| 3b. | <u>Acceptance of Minutes</u> of the Workshop Meeting of December 12, 2022. | President Douglas |
| 4. | <u>Invitation for Public Comment</u> | President Douglas |
| 5. | <u>Reports:</u> | |
| | ▪ Operations Committee Reports | Trustee Beck |
| | ▪ Planning Committee Reports | Trustee Shattuck-Heidorn |
| | ▪ Administration & Finance Committee Reports | Trustee Siviski |
| | ▪ General Manager's Report | General Manager |
| 6. | <u>New Business</u> | |
| | A. <u>Public Hearing</u> regarding an amendment to an existing bond. | Administration & Finance Committee |
| | B. <u>Resolution 22-017</u> authorizing an amendment to allow bond proceeds to be used to finance upgrades to the aeration and clarifier systems and related infrastructure at the Westbrook Regional Wastewater Treatment Facility. | Administration & Finance Committee |
| | C. <u>Resolution 22-018</u> authorizing amendments the Fund Balance Policy. | Administration & Finance Committee |
| | D. <u>Order 22-050</u> approving an amendment to the Watershed Land Conservation Outside the Two-Mile Limit Policy. | Planning Committee |
| | E. <u>Resolution 22-019</u> awarding the Water Bottle Filling Station Grants. | Trustee Cote |
| | F. <u>Resolution 22-020</u> authorizing the General Manager to take positions and testify on bills during the legislative session. | President Douglas |
| | G. <u>Resolution 22-021</u> appointing a representative to the Southern Maine Regional Water Council Board of Directors. | General Manager |
| 7. | <u>Other Business</u> . An item may be added to this agenda provided seven trustees vote to waive the rule regarding agendas. | President Douglas |
| 8. | <u>Second Invitation for Public Comment</u> . | President Douglas |

9. Trustee Comments. President Douglas
10. Executive Session. A motion may be made to go into Executive Session at any time during the meeting to discuss, pursuant to 1 M.R.S. §405(6)(A) personnel, 1 M.R.S. §405(6)(C) real estate, 1 M.R.S. §405 (6)(D) labor negotiations, or 1 M.R.S. §405(6)(E) legal matters. President Douglas
11. Adjournment. President Douglas

Donna M. Katsiaficas
Clerk

Portland Water District
Board of Trustees Regular Meeting
December 27, 2022

New Business

Agenda Item 6A-6G



BOARD OF TRUSTEES/ AGENDA ITEM SUMMARY

Agenda Item: 6A-B Resolution 22-017
Date of Meeting: December 27, 2022
Subject: Windham Wastewater Bond Amendment
Presented By: David Kane, Director of Administration

RECOMMENDATION

The following proposed language is presented for Board of Trustee approval:

RESOLVED, Resolution 21-011 is hereby amended to allow bond proceeds to be used to finance upgrades to the aeration and clarifier systems and related infrastructure at the Westbrook Regional Wastewater Treatment Facility. The full form of the Resolution attached hereto is hereby approved and shall be attached to and incorporated as part of the minutes of this meeting.

BACKGROUND ANALYSIS

In 2021, the Board authorized the issuance of a \$615,000 bond to finance the upgrades to the Depot Street Pump Station in Windham. The actual cost of the project is approximately \$86,000 less than the bond. Staff recommends the unspent amount be allocated to finance the aeration and clarifier system upgrades at the Westbrook Regional Wastewater Treatment facility (WRWTF) that treats sewer from South Windham area. The 2023 Budget assumed a \$4 million bond be issued to fund the WRWTR project. Windham's share of the \$4 million bond is \$104,000. If the Board approves the motion, the \$104,000 will be reduced by \$86,000. The reduced bond amount will lower Windham's debt service cost by \$6,800 annually.

LEGAL REVIEW

Corporate Counsel has reviewed the proposed Resolution as to form.

CONCLUSION(S)

Staff recommends the motion be approved. The Administration and Finance Committee reviewed at their December 12, 2022 meeting and unanimously recommended to forward to the full Board for its consideration.

ATTACHMENT(S)

A. Full Form of Motion

**PORTLAND WATER DISTRICT
BOARD OF TRUSTEES
AMENDMENT TO RESOLUTION 21-011
(Windham - Depot Street Pump Station Project)**

WHEREAS, pursuant to Resolution 21-011 adopted on July 26, 2021 (the “Prior Resolution”), the Board of Trustees of the Portland Water District authorized, among other things, the District’s sewer bonds in an amount of up to \$640,000 to finance upgrades to the Depot Street Pump Station in Windham (the “Original Project”); and

WHEREAS, on November 4, 2021, the District issued its \$615,000 2021 Sewer Bonds (Windham - Depot Street Pump Station) (the “Bonds”) to finance the costs of the Original Project; and

WHEREAS, the Original Project is expected to come in under budget leaving unspent bond proceeds of approximately \$86,000 and the District now desires to amend the Prior Resolution to amend the scope of the Original Project to be financed with the proceeds of the Bonds to include upgrades to the aeration and clarifier systems and related infrastructure at the Westbrook Regional Wastewater Treatment facility;

NOW THEREFORE, BE IT HEREBY RESOLVED by the Board of Trustees of the Portland Water District Assembled, following a public hearing duly called, noticed and held under District Policy No. 6.50-15:

1. That the description of the Original Project in the Prior Resolution be and hereby is amended to include the costs to finance a portion of the costs to construct upgrades to the aeration and clarifier systems and related infrastructure at the Westbrook Regional Wastewater Treatment facility (the “Additional Project”), which Additional Project is expected to be financed in part with the unspent proceeds of the Bonds and in part with additional sewer bonds to be issued by the District.

2. That in all other respects, the Prior Resolution are hereby ratified and confirmed as if more specifically set forth herein.

Dated: December 27, 2022



Portland Water District
From Sebago Lake To Casco Bay

BOARD OF TRUSTEES / AGENDA ITEM SUMMARY

Agenda Item: 6C Resolution 22-018
Date of Meeting: December 27, 2022
Subject: Fund Balance Policy Amendment
Presented By: David Kane, Director of Administration

RECOMMENDATION

The following proposed language is presented for Board of Trustee approval:

RESOLVED, the Board hereby amends the Fund Balance policy attached hereto and incorporated herein, effective December 31, 2022.

BACKGROUND ANALYSIS

The Board originally adopted the Fund Balance policy effective June 1, 2009. Staff recommends the policy to be updated to reflect the following:

- Exclude unrealized losses/gains on investments in the calculation of operating fund balances;
- Incorporate the previously approved Rate Stabilization and Water Master Plan funds into the policy; and
- Increase the Wastewater Renewal and Replacement Fund target to the current standard.

Investment Unrealized Losses/Gain. Cash balances not immediately needed for operations are invested in federal government backed securities with maturities to cover expected future expenditures, such as the annual large debt service payments due May 1st and Nov 1st. When interest rates increase, the investments have a ‘paper’ loss that would only be realized if the District had to sell the security early. As the securities mature, the ‘paper’ loss is reversed. Because of the rapid rise in interest rates over the past year, a significant ‘paper’ loss of \$650,000 exists. Staff recommends not allocating the loss to the water and wastewater funds only to have to reverse in the subsequent reporting period.

Rate Stabilization and Water Master Plan Funds. At the January 27, 2020 meeting, the Board ordered the creation of the Rate Stabilization and Water Master Plan funds (Order 20-002). The policy is updated to reflect that vote.

Wastewater Renewal and Replacement Target Balance. During 2017, the Administration and Finance Committee discussed the need have additional money set aside for smaller capital projects in the Wastewater Funds. It was recommended to increase the target balance to 5% of gross asset value for each fund. Increasing the target does not impact the actual funding but sets a long-term

goal. Actual funding of the reserve is approved by the Board through the budget adoption or separate board motions. The target balance change was incorporated in the 2018 budget and it was specifically noted. The policy is updated to include that recommendation and current practice.

LEGAL REVIEW

Corporate Counsel has reviewed the proposed Resolution as to form.

CONCLUSION(S)

Staff recommends the motion be approved. The Administration and Finance Committee reviewed at their December 12, 2022 meeting and unanimously recommended to forward to the full Board for its consideration.

ATTACHMENT(S)

A. Fund Balance Policy

Fund Balance Policy***December 31, 2022***

The Portland Water District is a publicly-owned water and wastewater utility and strives to maintain a balanced operating budget with on-going revenues equal to on-going expenses. However, good financial practice recommends all utilities maintain a fund balance to meet seasonal cash flow shortfalls, provide for unexpected contingencies so it can continue to provide service, enable water rates and wastewater assessments yearly change to be less volatile, and maintain the District's credit rating by establishing an unrestricted Operating Reserve Fund Balance in each water and wastewater funds. Additionally, the District maintains a Watershed Supply Protection Fund balance and Sewer Renewal and Replacement Funds balances. Those funds provide financial resources to support the acquisition of real estate interest promoting protection of our water supply and to pay for smaller capital expenditures.

The following fund balance policy provides the guidance on the level of fund balance to be maintained by the District. The actual fund balance targets are reviewed by the Board of Trustees and wastewater member municipalities each year during the budget process.

1. Operating Reserve Fund Balance.

- 1.1 Water Fund. State law (Title 35-A, 6112) provides the ability for a utility to include an annual contingency allowance of 5% of revenues for rate making purposes. If the utility's actual annual surplus is greater than 7% of the utility's total annual operating expenses for three consecutive years, the water utility shall notify customers in writing of the over-collection and hold a public hearing to detail the extent of the over-collections.

The target fund balance is 3 month, or 25%, of water revenues.

- 1.2 Wastewater Funds. The District's charter states that all surplus shall be transferred to sewer surplus fund which at no time should exceed 3% of the net book value of the asset attributable to the wastewater system, unless approved by the Trustees. The amount should be credited against sums otherwise to be assessed upon participating municipalities on an equitable basis. Exception to the standard may be made with the consent from the wastewater municipalities and the Board.

Individual wastewater fund balance target balance is 3 months or 25% of operating budget.

2. Watershed Supply Protection Fund.

- 2.1 State law (Title 35-A, 6113) allows the creation of watershed supply protection fund for the acquisition of interests in real property reasonably necessary for the protection of a public water supply and, if the consumer-owned water utility has adopted a watershed control program, any expenditures from the water supply protection fund pursuant to this section for the purposes of watershed protection must be in conformity with that watershed control program.

The law sets a fund balance limit of 15% of annual revenue. The District may annually contribute up to 5% of prior year surplus to the fund.

The funds may be withdrawn from the fund and returned to operating reserve fund if removal would be in the best interest of the District.

3. Water Renewal and Replacement Fund.

- 3.1 The Public Utilities Commission rules allow the District to collect water rates to fund capital projects up to the amount of fixed asset depreciation. As part of the annual planning/budget process, the

amount of depreciation to be included in the water fund expenses and available for capital improvement is authorized by the Board.

The target balance is 1% of gross fixed assets.

4. Wastewater Renewal and Replacement Fund.

4.1 The Board has established a renewal and replacement fund for each wastewater fund. The fund is intended to finance smaller, unexpected or emergency capital expenditures. With Board approval, the fund may be used for other capital expenditures.

The target balance is 5% of gross fixed assets.

5. General

5.1 Operating fund balances pursuant to this policy are calculated based on and consistent with generally accepted accounting principles except for the following:

Water:

- Inclusion of depreciation expense up to the amount to fund capital expenditures;
- Inclusion of debt principal payment;
- Inclusion of the amortization of contribution revenue;
- Inclusion of defined benefit plan's annual contribution;
- **Exclusion on Investment Unrealized Losses/Gains;** and
- Consistent with the PUC rules for rate-making.

Wastewater:

- Inclusion of a contribution to a renewal and replacement fund in lieu of depreciation expense,
- Inclusion of debt principal payment;
- **Inclusion of defined benefit plan's annual contribution; and**
- **Exclusion of Investment Unrealized Losses/Gains**

5.2 A plan to address any shortfall to targeted fund balance should be developed by staff and approved by the Board of Trustees.

6. Rate Stabilization Fund

6.1 The Board established a rate stabilization reserve for the water fund. The purposes of the fund are to assist in smoothing rates as part of the District's multi-year and annual financial planning and to assure that the minimum debt coverage ratio established in the District's Debt Policy, as amended from time to time, is met. Funds deposited into this reserve are treated as operating costs in the year of deposit and such funds disbursed from this fund will be treated as revenues in the year of disbursed for the purposes of computing the District's debt service coverage ratio. Any withdrawal from the fund will be authorized by the Board.

7. Water Master Plan and Related Asset Assessments Fund

7.1 The Board established a water master plan reserve. The purpose of the fund is to provide funding for the development and updating of the water master plan and related asset assessments. The District periodically creates and updates a long-term asset management plan and perform assessments of asset to determine the each asset conditions. Any withdrawal from this fund will be approved by the Board. At the Board's discretion, it may reallocate the fund for other District's purposes.



BOARD OF TRUSTEES / AGENDA ITEM SUMMARY

Agenda Item: 6D Order 22-050
Date of Meeting: December 27, 2022
Subject: Land Conservation Policy Amendment
Presented By: Chad Thompson, Source Protection Coordinator

RECOMMENDATION

The following proposed language is presented for Board of Trustee approval:

ORDERED, that the District's policy "Watershed Land Conservation Outside the Two-mile Limit," is hereby amended and approved in substantial form as attached hereto.

BACKGROUND

The District's policy entitled "Watershed Land Conservation Outside the Two-mile Limit," first adopted in 2007, affirms PWD's commitment to and support for locally-based conservation of forests in the watershed. This effort is critical because conserved forest is a natural water treatment method which is far less expensive than a constructed treatment plant. By working with willing landowners and local partners such as land trusts, conserving forestland supports watershed towns, costs the District less, and leaves the ownership and future stewardship of the land to others.

The proposed changes to the policy are designed to do three main things:

1. The current policy is intended to lead to financial support for proposed conservation deals commensurate with their water quality value. It outlines the principles and considerations that justify the District's level of support for each proposed project. Proposed policy language and assessment criteria have been re-ordered to more accurately reflect these principles.
2. The District has used one of two methodologies for determining the value of land: the PWD conservation value and the appraised value. The PWD conservation value is based on an outdated estimate of the development rights per acre, resulting in differences between it and the fair market value appraisal. The amended policy eliminates the PWD conservation value and bases all contributions on the fair market value appraisal. This change will help to ensure accurate value assessments in changing economies and with varying property assets. Staff has determined that the best assessment of true market value is achieved through certified market appraisals of the specific property to be conserved. The proposed appraisal standards will bring the District in alignment with other funders of conservation projects, including the Natural Resources Conservation Service.

3. The District uses several different funding methods to support land conservation projects. Some of these sources (such as issuing bonds) require that the District acquire a real estate or other interest which supports the long-term protection of the property. In other cases (such as with a particularly large property) it may not be required but may be advisable to do so. This amendment to the policy clarifies the flow chart that describes our process of determining the appropriate interest for each project.

ANALYSIS

The Federal Safe Drinking Water Act directs systems which are exempt from filtration to “maximize land ownership and/or control land use within the watershed.” Support of land conservation in the Sebago Lake Watershed helps protect Sebago Lake for the long term. The District’s charter authorizes and empowers it to hold real property.

FISCAL REVIEW / FUNDING

There is no direct fiscal impact.

LEGAL REVIEW

Corporate Counsel has reviewed the proposed Motion and has approved it as to form.

CONCLUSION(S)

These changes to the District’s land conservation policy will help clarify and align the policy with watershed protection principles and considerations, provide a more accurate and defensible approach to assessing the value of conservation easements, and clarify options for required property interests. The Committee unanimously supported the recommended changes and forwarded it to the full Board for its consideration.

ATTACHMENT(S)

Marked version of “Watershed Land Conservation Outside the Two-Mile Limit” policy
Clean version of “Watershed Land Conservation Outside the Two-Mile Limit” policy

Policy: Watershed Land Conservation Outside the Two-Mile Limit

Effective Date:

~~Supersedes~~**Supersedes**: Adopted 2007, Amended 2013, 2016, 2019, 2020

Approved by: BOT

Land Conservation Policy (2007): It is the policy of Portland Water District to support measures to preserve Sebago Lake watershed land in perpetuity and to provide open space for lake-friendly public access. The District acknowledges that it is neither feasible nor necessary to own all land in the watershed. Instead the District will cooperate and partner with organizations and individuals who seek to conserve and manage their watershed lands in a manner that protects water quality and therefore protects the health of drinking water consumers.

Land Conservation Program (2013): Toward the goal of supporting Sebago Lake watershed landowners who seek to conserve their land in perpetuity, the District's Board of Trustees will contribute between 0% and 25% of the estimated conservation value for qualifying projects. Proposed projects will be evaluated by staff for their water quality value and staff recommendation for financial support will be considered by the Board on a case-by-case basis.

PURPOSE

The purpose of this policy is to outline the District's approach to protecting the long-term water quality of Sebago Lake through cooperative ~~land conservation~~ partnerships with landowners throughout the watershed. Conservation of forests in the Sebago Lake Watershed is a key element of the District's Watershed Control Program, a legal requirement of our exemption to the filtration requirements of the Safe Drinking Water Act [40 CFR 141.71 (b)(iv)(2)].

~~This policy describes the Portland Water District's (The District's) approach to protecting the long-term water quality of Sebago Lake, the source of drinking water for Greater Portland, through cooperative partnerships with landowners throughout the watershed. It furthers the lake protection principles that will guide the implementation of the policy.~~

BACKGROUND

IIA. MULTIPLE BARRIER APPROACH TO SOURCE PROTECTION

Portland Water District, like many ~~W~~water utilities nationwide, employs a multi-barrier approach to protecting the health of ~~their~~ customers. These barriers include protecting the source, water treatment and disinfection, and monitoring and maintenance of the distribution system. The first and most cost-effective barrier is source protection. When the source is protected, all later protective barriers are more effective, less costly, and easier to establish and maintain.

IIB. MULTI-USE LAKES INVOLVE AN ELEMENT OF RISK

The most effective source protection strategy is to own and/or control watershed lands, particularly those closest to the water intakes. By owning land and/or keeping it in its natural state, hazardous chemicals and pathogens (disease-causing organisms) are not introduced to the watershed and therefore cannot contaminate the source. ~~Other source protection strategies which do not include ownership or legal control of land, such as watershed and lake patrols or regulation of land uses, inevitably carry with them a higher element of risk than does direct ownership or legal protection.~~ Allowing land to be developed and then regulating the subsequent human activity can protect a water body but, because chemicals and pathogens are introduced to the watershed ~~in the form of septic systems, heating and other fuels, etc.,~~ there is always a possibility that control measures could fail and contamination of the source could occur.

IIc. ACTIVITY ANYWHERE IN THE WATERSHED CAN CONTAMINATE

~~Chemicals and pathogens which are introduced to a drinking water source sometimes do and sometimes do not have a significant impact on water quality in the public water system. This is because some chemicals are diluted or degraded to the point that they are no longer detectable and some pathogens die or lose their ability to infect as they travel through the natural environment before reaching the water intakes. Whether or not this occurs depends on many factors including the characteristics of the chemical or pathogen; the amount introduced; the temperature of the water body; and the travel time and distance between where the contaminant is introduced and the location of the water intakes, etc. Maine's Source Water Assessment Program—a federally mandated program designed to identify risks to water supplies—requires that threats to water quality be identified throughout the watershed of any surface water supply. This program underscores the fact that all land in the watershed contributes in some way to the overall quality of water in the source.~~

IIId. REASON FOR A “ZONED” APPROACH TO PROTECTION

~~A~~Though activity throughout the watershed contributes to the water quality of Sebago Lake, ~~water in a lake,~~ lands closer to the lake in general and closer to the intake in particular are more critical to protect. This is because runoff from nearby lands enters the lake with little opportunity for natural “cleaning.” ~~This principle suggests that, when all watershed lands cannot be absolutely protected, protective efforts should be strongest on lands closest to the point at which water is withdrawn from the lake. Lands further away are also important, but their preservation is less critical. The District has operated with this governing philosophy since its establishment almost a century ago. Since 1908, T~~he District has worked to protect the land around ~~purchased approximately 2500 acres of watershed land surrounding the Lower Bay of Sebago Lake, the site of the water intakes,~~ by purchasing 2,500 acres of land. The District has also ~~and has~~ maintained a Watershed Control Program to minimize the impact of development activities on lands further away.

IIe. PROTECTION IS POSSIBLE WITHOUT OUTRIGHT OWNERSHIP

In 1999 the District adopted a policy for acquisition of lands located within the two-mile, no-bodily contact zone around the water intakes. ~~In summary, T~~his policy states that the District will seek to acquire, from willing sellers, lands located within the two-mile limit which are also within 500 feet of the shoreline and/or are environmentally sensitive. ~~However, e~~Even if all these lands were acquired and returned to their natural state, a great deal of land around Sebago Lake is already developed other lands are or is highly desirable for future development. ~~Therefore additional protection is needed.~~

It is not the goal of the District to own all or even a majority of the land around the lake, ~~and it-~~ ~~This~~ is neither feasible nor necessary. The District is committed to the concept of multiple uses of Sebago Lake and the surrounding watershed, while encouraging lake friendly practices involving responsible development and reasonable, low-impact recreational opportunities. ~~The District seeks To this end, it is deemed appropriate~~ to encourage and facilitate the conservation of lands outside the two-mile limit by owners or organizations who will keep them as much as possible in their natural state. If it is the intent of the landowner, continued use of conserved land as active managed forest is consistent with the District's water quality goals.

III. LAND CONSERVATION PRINCIPLES

The protection of water quality, which benefits both customers of the District and all other users of Sebago Lake, can be furthered without direct ownership of land but rather through such methods as establishment of conservation easements by homeowners and support for land acquisition by groups and trusts whose mission it is to set aside land in its natural state. When land is purchased and activity restricted to low-impact, lake-friendly uses, most of the significant risks to water quality associated with typical development will be avoided. In addition to this direct benefit, establishment and maintenance of natural areas in the Sebago Lake watershed will have an incalculable educational benefit by bringing conservation-minded individuals into the area and raising public awareness about the value of the lake and watershed.

District support for conservation easements or other types of landowner agreements and contributions to conservation groups seeking to protect watershed lands should be governed by the following five key principles:

1. Conservation of any land within the watershed of Sebago Lake contributes to the long-term protection of lake water quality;
2. Land in the direct watershed of Sebago Lake is more important to conserve than land in the indirect watershed;
3. Land closest to the shoreline of water bodies (rivers, lakes, streams and ponds) is more important to conserve than land further away from water;
4. Land with shore frontage, either on Sebago Lake or on another water body, is more important to conserve than land with no frontage; and
5. Land with natural features (forest, wetlands, aquifers) that are important to water quality is more important to conserve than land without those features.

In addition, there are other important land features that should be considered, including:

- a. Land closer to Sebago Lake is more important to conserve than land further away;

- b. Land likely to be developed is more important to conserve than land not likely to be developed;
- c. Land which will be made available for public access and recreation is more valuable to conserve than land which will not be accessible to the public;
- d. Land which will be acquired to support education/naturalist purposes is more valuable to conserve than land which will not be used for these purposes;
- e. Land which will be acquired with some direct support from the municipality in which the land is located is more valuable than land which is acquired without municipal support;
- f. Land with unique or rare natural features is more valuable to conserve than land without these attributes;
- g. Land on which forest growth will be encouraged on parts that are presently not forested are more valuable to conserve than land on which reforestation is not planned; and
- h. Land which will be acquired as part of a formal conservation plan is more important to conserve than land which is not part of a plan.

1. Land with shoreline, either on Sebago Lake or on other lakes or rivers, is a higher priority than land with no frontage.

- ~~• Within the watershed, land closer to Sebago Lake or intakes is a higher priority than similar land further away.~~
- ~~• Land with shoreline, either on Sebago Lake or on other lakes or rivers, is a higher priority than land with no frontage.~~
- ~~• Land that provides natural water treatment (forest/wetlands) is a higher priority than similar land that does not.~~
- ~~• Land that is underlain by significant sand and gravel aquifers is higher priority than similar land that is not.~~
- ~~— District support for properties that include agricultural easements will only be considered for the non-agricultural portions of the property.~~
- Other considerations:
 - Land in the direct watershed of the lake is a higher priority than land in the indirect watershed.
 - Land which is likely to be developed is a higher priority than land not likely to be developed.
 - Land which is to be made accessible for lake friendly public access is a higher priority than similar land which is not to be made accessible.

- ~~Support for the land preservation initiative by the municipality in which the land resides is an important consideration.~~
- ~~Land which will be purchased for public education or naturalist purposes (nature trails, for example) is a higher priority than lands which will be simply preserved.~~
- ~~Land with unique or rare natural features is a higher priority than more typical watershed land.~~
- ~~Land which will be available for the District's and other regional environmental education programs is a higher priority than land which will not be accessible for this purpose.~~
- ~~Land projects that promote forest growth on non-forested land.~~
- ~~Land prioritized by land conservation assessments.~~
- ~~Land purchases which are mostly financed by non-District resources are a higher priority than those mostly or entirely paid for by the District.~~

IV. POLICY STATEMENT

It is the policy of Portland Water District to support measures to conserve Sebago Lake watershed land in perpetuity and to provide open space for lake-friendly public access. The District acknowledges that it is neither feasible nor necessary to own all land in the watershed. Instead the District will cooperate and partner with organizations and individuals who seek to conserve and manage their watershed lands in a manner that protects water quality and therefore protects the health of drinking water consumers.

V. LAND CONSERVATION PROGRAM

Toward the goal of supporting Sebago Lake watershed landowners who seek to conserve their land in perpetuity, the District's Board of Trustees will contribute between 0% and 25% of the conservation value of the transaction for qualifying projects.

Projects proposed by land trusts or individual property owners for consideration will be evaluated by staff for their water quality value using an approved evaluation methodology which is consistent with the land conservation principles outlined in Section III of this policy. Staff will assign a value and make a recommendation to the Board for financial support. A recommendation will be considered by the Board on a case-by-case basis. The Board reserves the right to choose not to support a project or support a project at a level different than that recommended by staff.

VI. WATER QUALITY-BASED CONTRIBUTIONS

The overarching goal of the District's Land Conservation Program is to protect the water quality of Sebago Lake. This is best accomplished by conserving forested lands and associated wetlands within the watershed. Forests naturally treat runoff and are especially important when they are adjacent to development and other nearby land uses that could harm water quality.

The District calculates a contribution to a conservation project based on the water quality value of the protected parcel(s). Using a method which considers characteristics important to protecting water quality, District staff evaluates each project and provides a recommended funding level to the Board. The contribution is a percentage of the appraised value, ~~the~~

District's calculated value, or the amount requested by the land trust, whichever is lowest. Appraisals must be conducted by a State-certified general appraiser and must conform to the Uniform Standards of Professional Appraisals Practices (USPAP). The fair market value of a conservation easement is determined by a "before and after" appraisal, which provides the fair market value of the easement property before the conservation easement is placed and the fair market value of the easement property after the conservation easement is placed on the property. The difference in the two values is the value of the conservation easement. Higher percentages are recommended by staff for proposals with greater water quality protection value.

For projects that will conserve land using an easement that permits agricultural activity on a portion of the property, the District will use the same method of calculating its contribution, which considers characteristics important to water quality, but will consider contribution for the non-agricultural land to be conserved as part of the transaction. The easement must indicate that the non-agricultural land will be conserved in its existing state (not cleared for fields). Preference will further be given to easements which are limited to organic practices and/or non-livestock activities.

VII. ACQUISITION OF REAL INTEREST

The overarching purpose of this policy is to conserve watershed lands because forested land is a critical public health barrier. Actions taken under the policy will result in District investment in conserved properties that will be owned and managed by others who agree to conserve the forests on them in perpetuity. The possibility exists that at some future date one or more of the organizations entrusted with this responsibility could become insolvent, cease to exist and/or be unable to meet their stewardship obligations for other reasons. In order that the District's investment in these properties is not lost, a condition of District contribution to certain projects is that the transaction shall result in the District acquiring some form of real estate interest in the conserved property. This could include but not be limited to a conservation easement or a third party right of enforcement of a conservation easement, or deed restriction. The guidelines for acquiring a real estate interest are outlined in Figure 1.

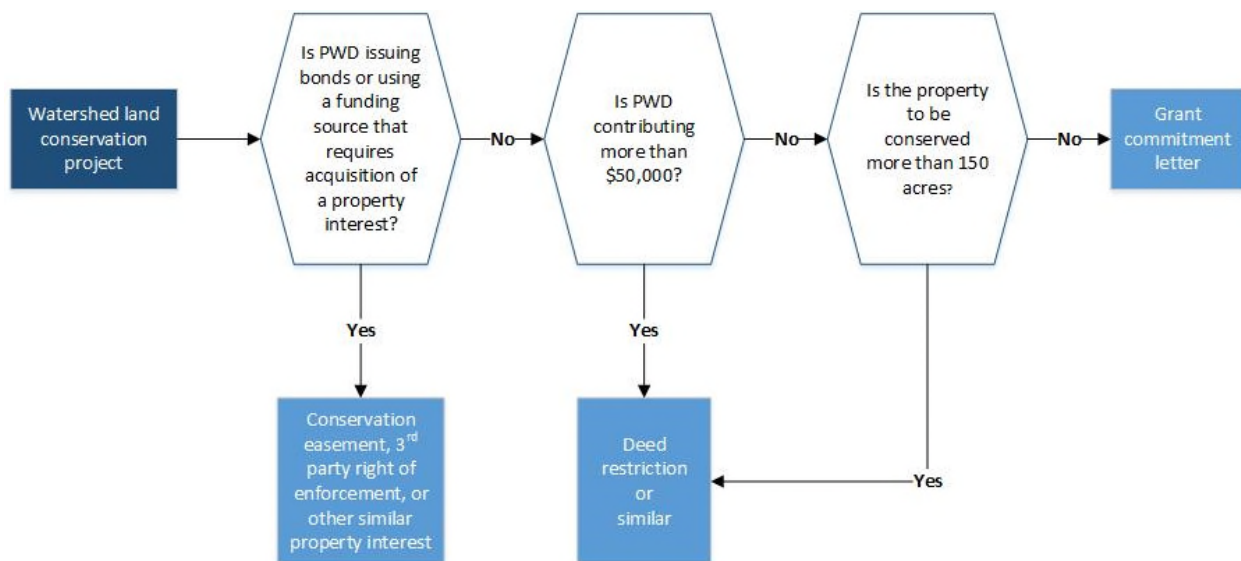


Figure 1



Policy: Watershed Land Conservation Outside the Two-Mile Limit

Effective Date:

Supersedes: Adopted 2007, Amended 2013, 2016, 2019, 2020

Approved by: BOT

Land Conservation Policy (2007): It is the policy of Portland Water District to support measures to preserve Sebago Lake watershed land in perpetuity and to provide open space for lake-friendly public access. The District acknowledges that it is neither feasible nor necessary to own all land in the watershed. Instead the District will cooperate and partner with organizations and individuals who seek to conserve and manage their watershed lands in a manner that protects water quality and therefore protects the health of drinking water consumers.

Land Conservation Program (2013): Toward the goal of supporting Sebago Lake watershed landowners who seek to conserve their land in perpetuity, the District's Board of Trustees will contribute between 0% and 25% of the estimated conservation value for qualifying projects. Proposed projects will be evaluated by staff for their water quality value and staff recommendation for financial support will be considered by the Board on a case-by-case basis.

I. PURPOSE

The purpose of this policy is to outline the District's approach to protecting the long-term water quality of Sebago Lake through cooperative land conservation partnerships with landowners throughout the watershed. Conservation of forests in the Sebago Lake Watershed is a key element of the District's Watershed Control Program, a legal requirement of our exemption to the filtration requirements of the Safe Drinking Water Act [40 CFR 141.71 (b)(iv)(2)].

II. BACKGROUND

IIA. MULTIPLE BARRIER APPROACH TO SOURCE PROTECTION

Portland Water District, like many water utilities nationwide, employs a multi-barrier approach to protecting the health of customers. These barriers include protecting the source, water treatment and disinfection, and monitoring and maintenance of the distribution system. The first and most cost-effective barrier is source protection. When the source is protected, all later protective barriers are more effective, less costly, and easier to establish and maintain.

IIb. HUMAN ACTIVITIES IN THE WATERSHED ADD AN ELEMENT OF RISK

The most effective source protection strategy is to own and/or control watershed lands, particularly those closest to the water intakes. By owning land and/or keeping it in its natural state, hazardous chemicals and pathogens (disease-causing organisms) are not introduced to the watershed and therefore cannot contaminate the source. Allowing land to be developed

and then regulating the subsequent human activity can protect a water body but, because chemicals and pathogens are introduced to the watershed there is always a possibility that control measures could fail and contamination of the source could occur.

IIc. REASON FOR A “ZONED” APPROACH TO PROTECTION

Activity throughout the watershed contributes to the water quality of Sebago Lake. Lands closer to the lake in general and closer to the intake in particular are more critical to protect. This is because runoff from nearby lands enters the lake with little opportunity for natural “cleaning.” Since 1908, the District has worked to protect the land around the Lower Bay of Sebago Lake, the site of the water intakes, by purchasing 2,500 acres of land. The District has also maintained a Watershed Control Program to minimize the impact of development activities on lands further away.

IId. PROTECTION IS POSSIBLE WITHOUT OUTRIGHT OWNERSHIP

In 1999 the District adopted a policy for acquisition of lands located within the two-mile, no-bodily contact zone around the water intakes. This policy states that the District will seek to acquire, from willing sellers, lands located within the two-mile limit which are also within 500 feet of the shoreline and/or are environmentally sensitive. Even if all these lands were acquired and returned to their natural state, a great deal of land around Sebago Lake is already developed or is highly desirable for future development.

It is not the goal of the District to own all or even a majority of the land around the lake, and it is neither feasible nor necessary. The District is committed to the concept of multiple uses of Sebago Lake and the surrounding watershed, while encouraging lake friendly practices involving responsible development and reasonable, low-impact recreational opportunities. The District seeks to encourage and facilitate the conservation of lands outside the two-mile limit by owners or organizations who will keep them as much as possible in their natural state. If it is the intent of the landowner, continued use of conserved land as active managed forest is consistent with the District’s water quality goals.

III. LAND CONSERVATION PRINCIPLES AND CONSIDERATIONS

The protection of water quality, which benefits both customers of the District and all other users of Sebago Lake, can be furthered without direct ownership of land but rather through such methods as establishment of conservation easements by homeowners and support for land acquisition by groups and land trusts whose mission it is to set aside land in its natural state. When land is purchased and activity restricted to low-impact, lake-friendly uses, most of the significant risks to water quality associated with typical development will be avoided. In addition to this direct benefit, establishment and maintenance of natural areas in the Sebago Lake watershed will have an educational benefit by bringing conservation-minded individuals into the area and raising public awareness about the value of the lake and watershed.

District support for conservation easements or other types of landowner agreements and contributions to land trusts or conservation organizations seeking to protect watershed lands should be governed by the following five key principles:

1. Conservation of any land within the watershed of Sebago Lake contributes to the long-term protection of lake water quality;

2. Land in the direct watershed of Sebago Lake is more important to conserve than land in the indirect watershed;
3. Land closest to the shoreline of water bodies (rivers, lakes, streams and ponds) is more important to conserve than land further away from water;
4. Land with shore frontage, either on Sebago Lake or on another water body, is more important to conserve than land with no frontage; and
5. Land with natural features (forest, wetlands, aquifers) that are important to water quality is more important to conserve than land without those features.

In addition, there are other important land features that should be considered, including:

- a. Land closer to Sebago Lake is more valuable to conserve than land further away;
- b. Land likely to be developed is more valuable to conserve than land not likely to be developed;
- c. Land which will be made available for public access and recreation is more valuable to conserve than land which will not be accessible to the public;
- d. Land which will be acquired to support education/naturalist purposes is more valuable to conserve than land which will not be used for these purposes;
- e. Land which will be acquired with some direct support from the municipality in which the land is located is more valuable than land which is acquired without municipal support;
- f. Land with unique or rare natural features is more valuable to conserve than land without these attributes;
- g. Land on which forest growth will be encouraged on parts that are presently not forested are more valuable to conserve than land on which reforestation is not planned; and
- h. Land which will be acquired as part of a formal conservation plan is more valuable to conserve than land which is not part of a plan.

IV. POLICY STATEMENT

It is the policy of Portland Water District to support measures to conserve Sebago Lake watershed land in perpetuity, to support working forests, and to provide open space for lake-friendly public access. The District acknowledges that it is neither feasible nor necessary to own all land in the watershed. Instead the District will cooperate and partner with organizations and individuals who seek to conserve and manage their watershed lands in a manner that protects water quality and therefore protects the health of drinking water consumers.

V. LAND CONSERVATION PROGRAM

Toward the goal of supporting Sebago Lake watershed landowners who seek to conserve their land in perpetuity, the District's Board of Trustees will contribute between 0% and 25% of the conservation value of the transaction for qualifying projects.

Projects proposed by land trusts or individual property owners for consideration will be evaluated by staff for their water quality value using an approved evaluation methodology which is consistent with the land conservation principles outlined in Section III of this policy. Staff will assign a value and make a recommendation to the Board for financial support. A recommendation will be considered by the Board on a case-by-case basis. The Board reserves the right to choose not to support a project or support a project at a level different than that recommended by staff.

VI. WATER QUALITY-BASED CONTRIBUTIONS

The overarching goal of the District's Land Conservation Program is to protect the water quality of Sebago Lake. This is best accomplished by conserving forested lands and associated wetlands within the watershed. Forests naturally treat runoff and are especially important when they are adjacent to development and other nearby land uses that could harm water quality.

The District calculates a contribution to a conservation project based on the water quality value of the protected parcel(s). Using a method which considers characteristics important to protecting water quality, District staff evaluates each project and provides a recommended funding level to the Board. The contribution is a percentage of the appraised value or the amount requested by the land trust, whichever is lowest. Appraisals must be conducted by a State-certified general appraiser and must conform to the Uniform Standards of Professional Appraisals Practices (USPAP). The fair market value of a conservation easement is determined by a "before and after" appraisal, which provides the fair market value of the easement property before the conservation easement is placed and the fair market value of the easement property after the conservation easement is placed on the property. The difference in the two values is the value of the conservation easement. Higher percentages are recommended by staff for proposals with greater water quality protection value.

For projects that will conserve land using an easement that permits agricultural activity on a portion of the property, the District will use the same method of calculating its contribution, which considers characteristics important to water quality, but will consider contribution for the non-agricultural land to be conserved as part of the transaction. The easement must indicate that the non-agricultural land will be conserved in its existing state (not cleared for fields). Preference will further be given to easements which are limited to organic practices and/or non-livestock activities.

VII. ACQUISITION OF REAL INTEREST

The overarching purpose of this policy is to conserve watershed lands because forested land is a critical public health barrier. Actions taken under the policy will result in District investment in conserved properties that will be owned and managed by others who agree to conserve the forests on them in perpetuity. The possibility exists that at some future date one or more of the organizations entrusted with this responsibility could become insolvent, cease to exist and/or be unable to meet their stewardship obligations for other reasons. In order that the District's investment in these properties is not lost, a condition of District contribution to certain projects is that the transaction shall result in the District acquiring some form of real estate interest in the conserved property. This could include but not be limited to a conservation easement or a

third party right of enforcement of a conservation easement, or deed restriction. The guidelines for acquiring a real estate interest are outlined in Figure 1.

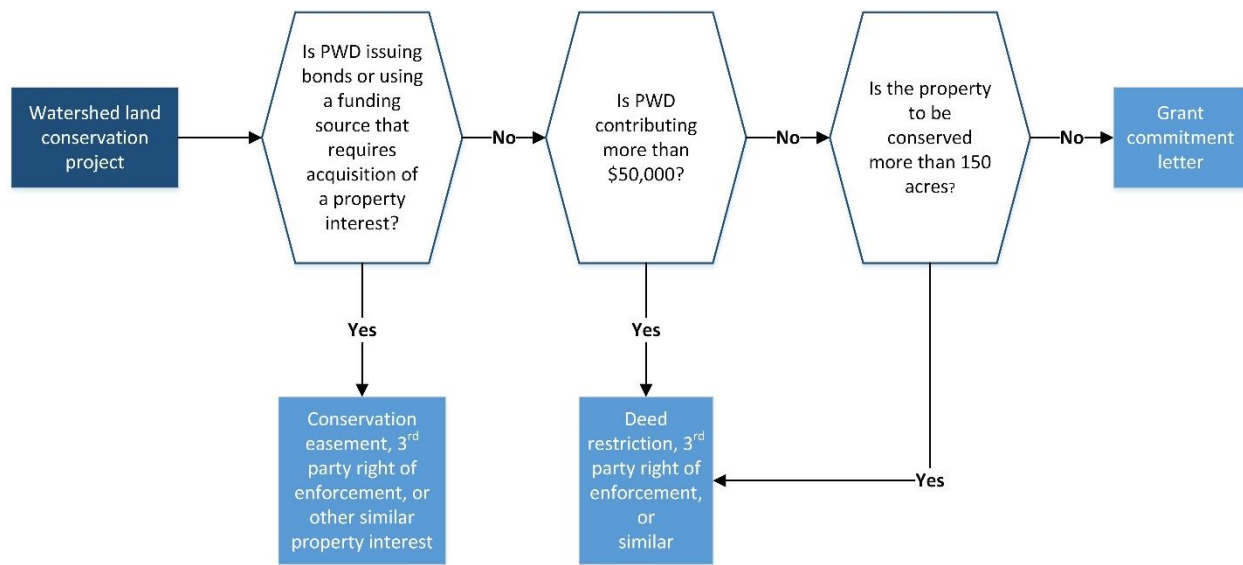


Figure 1



BOARD OF TRUSTEES / AGENDA ITEM SUMMARY

Agenda Item: 6E Resolution 22-019
Date of Meeting: December 27, 2022
Subject: Water Bottle Filling Station Grant Awards
Presented By: Michelle Clements, Public Relations Manager

RECOMMENDATION

The following proposed language is presented for Board of Trustee approval:

BE IT RESOLVED, that the Board of Trustees hereby awards the following Water Bottle Filling Station Grants for the installation year of 2022:

			Maximum
Deering Center Neighborhood Assoc.	Portland	Outside	\$5,000
Cape Elizabeth High School	Cape Elizabeth	Retro (2)	\$1,300
Equality Community Center	Portland	Retro	\$650
Maine Health-MMC Food Pantry	Portland	Retro	\$650
Edna Libby School	Standish	Stand Alone	\$2,000
Portland Adult Education	Portland	Stand Alone	\$2,000

BACKGROUND

In 2013, the Board of Trustees authorized the development of the Water Bottle Filling Station Grant program. In 2021 the Board increased maximum funding to \$10,000, from \$7,000 annually. Water bottle filling station grants provide a maximum value of \$5,000 for outdoor units, \$2,000 for stand-alone units, and \$650 for retrofits - to entities within the service territory.

The Water Bottle Filling Fountain Grant Committee met on December 12 and selected six recipients (seven units) out of forty applications for the Board's consideration. Applications were reviewed and judged primarily on potential exposure and public access and the promotion of healthy tap water. The total maximum award is \$11,600 which is in excess of the maximum budgeted amount because generally units cost less than the maximum and sometimes recipients decline to install units.

FISCAL REVIEW / FUNDING

Funding of \$10,000 is included in the public relations budget for 2022. If all applicants accept the grants, funding may exceed the budgeted amount.

LEGAL REVIEW

Corporate Counsel has reviewed and approved the proposed motion as to form.

CONCLUSION(S)

The Water Bottle Filling Station Grant Sub Committee endorses the proposed motion for the full Board's consideration.

ATTACHMENTS

The six applications.

Carrie Walker

From: Carrie Walker
Sent: Friday, November 4, 2022 11:51 AM
To: Carrie Walker
Subject: FW: Form submission from: Water Bottle Filling Station Grant Application

Name: Colin D Apse

Company or Organization: Deering Center Neighborhood Association

Street Address: 59 Mabel Street

City: Portland

State: ME

Zip Code: 04013

Phone Number: 2072539663

Email Address: colin.apse@gmail.com

Installation Year: 2009

Which type of unit are you applying for?: Outside

Describe the location of proposed installation: Leland Street, Portland in front of the Deering High School Tennis Courts

Describe exposure, approximate number of people passing by the unit, current use of fountains, etc.:

By Deering Center Neighborhood Association's estimation, this is the most highly trafficked area off the Peninsula - particularly for children and adults that are recreating and heading to school or sporting event. Hundreds of people a day pass the existing unit, and in summer the current fountain- although extremely unattractive - gets significant use. That use is driven by the proximity to Deering High Tennis Courts, Memorial Stadium (across the street), Deering High School, and Longfellow Elementary School (not to mention just general walking traffic)

Explain your organization's need / reason for applying for a grant and interest in a bottle filling fountain: Given this is essentially the center of our Deering Center Neighborhood, having a much more functional water fountain with a bottle filling function could make all the difference in both use and aesthetics. This could both keep pets, kids and adults safe (by hydrating them) and also drive more use and appreciation of our public water system as an alternative to bottled water. This is both a waste reduction strategy and a neighborhood building approach by creating a critical amenity. Although DCNA will not directly pay all the cost of the unit beyond installation, the City of Portland (through Bob Weyer) has agreed to pay the continuing costs given that they will be minimal given there is currently a unit there.

Who is your primary audience for the unit?: Neighborhood residents, as well as Children and Adults that are recreating at the Tennis Court and Memorial Stadium

Who will be installing the unit?: Other

How did you learn of the grant program?: Other

Does your organization agree to pay all installation, maintenance, and water costs associated with the unit?: Yes

Do you need to pursue additional approvals in order to install the unit?: No

Carrie Walker

From: Portland Water District via Portland Water District <PWDwebform@pwd.org>
Sent: Monday, September 26, 2022 12:52 PM
To: Michelle Clements
Subject: Form submission from: Water Bottle Filling Station Grant Application

Name: David Bagdasarian
Company or Organization: Cape Elizabeth High School
Street Address: 345 Ocean House Road
City: Cape Elizabeth
State: ME
Zip Code: 04107
Phone Number: 2077993309
Email Address: dbagdasarian@capeelizabethschools.org
Installation Year: 2022

Which type of unit are you applying for?: Retro

Describe the location of proposed installation: Total 3= 2 fountains next to cafeteria and 1 in the English wing on the 2nd floor

Describe exposure, approximate number of people passing by the unit, current use of fountains, etc.: 519 students and 97 staff members for a total of 616. There are existing water fountains installed but bottle fillers by the cafeteria would be so useful. Students carry water bottles daily and have gotten into the habit of using them since covid as our water fountains were turned off from Spring 2020 until this fall. Water fountains without bottle fillers are not used often our students and staff usually fill water bottles. By installing bottle fillers by the cafeteria at the 2 existing fountains near there, single use cup use would be reduced. Students would have their water bottles rather than grabbing a cup from the cafeteria for single use during meals. The fountain in the English wing sees the same daily traffic as the fountains near the cafeteria as English is a core subject that all students take. It may see slightly less staff traffic as not all staff travel down this hall during the day. I would put the English wing fountain traffic at closer to 519.

Explain your organization's need / reason for applying for a grant and interest in a bottle filling fountain: Cape Elizabeth High School has a set annual budget for which replacement of these fountains was not allotted for. While the installation would greatly benefit the student and staff, it would be ideal to have a bottle filler. It would see greater use and encourage everyone to increase usage of their personal water bottles and vessels rather than using single use cups. It would also encourage greater hydration which aids in brain function. Great for a school!

Who is your primary audience for the unit?: Students, teachers and staff at CEHS

Who will be installing the unit?: Internal

How did you learn of the grant program?: Other

Does your organization agree to pay all installation, maintenance, and water costs associated with the unit?: No

Do you need to pursue additional approvals in order to install the unit?: No

Carrie Walker

From: Portland Water District via Portland Water District <PWDwebform@pwd.org>
Sent: Wednesday, August 24, 2022 5:14 PM
To: Michelle Clements
Subject: Form submission from: Water Bottle Filling Station Grant Application

Name: Christopher OConnor
Company or Organization: Equality Community Center
Street Address: 15 Casco St
City: Portland
State: ME
Zip Code: 04101
Phone Number: 2076139633
Email Address: chris@eccmaine.org
Installation Year: 2023

Which type of unit are you applying for?: Retro

Describe the location of proposed installation: Equality Community Center

Describe exposure, approximate number of people passing by the unit, current use of fountains, etc.:

The unit will be used on the main floor of the Equality Community Center, off of the Great Room which is an event space for up to 300 people. We are beginning to use this space for a wide array of events The fountain is in the direct pathway of one of the restrooms, and is also located adjacent to our public thrift store that has a regular flow of traffic during its business hours. The first floor also houses our administrative office and three of our tenant non-profit organizations. The station would be used regularly by all of the staff, volunteers and visitors of those offices. If there is any opportunity for funding for a 2nd retrofit station, our building is 3 floors and 22,000 square feet. The 2nd floor has offices for 5 other non-profit organizations, as well as a shared community co-worker space. Having a water station on the 2nd floor for staff, volunteers and guests would be a tremendous asset for the Center! If there were any possibility of receiving

Explain your organization's need / reason for applying for a grant and interest in a bottle filling fountain: While the Equality Community Center was founded as a non-profit organization in 2015, we just purchased our new building located at 15 Casco Street a year ago in the midst of the pandemic thanks to the extreme generosity of an angel donor. We have been actively working to raise funds to cover the extensive renovations need to first occupy the building, and now be able to fully actualize the space as a vibrant community center that serves marginalized communities throughout the Greater Portland area. The Equality Community Center is a collaborative workplace for LGBTQ+ and allied social justice seeking non-profit organizations. We currently house 8 different organizations office and operate from a shared resource model where we provide the basic operational infrastructure so each organization can focus more of their resources on the communities they serve. In addition to office space, we strive to provide a safer and more inclusive gathering space with social and educational programming for all, while supporting the most marginalized in our communities, primarily LGBTQ+ youth, older adults, transgender folks, communities of color and immigrant and refugee communities. We are also working diligently to establish partnerships with local social service agencies to help increase access to housing, food security, health care, mental health support, and recovery support. Access to clean water is a necessity for healthy communities, and your help in providing resources to help us make water more accessible to our tenants and visitors would make a huge impact on the work we are doing to create a people-centered community center! The Center is located in downtown Portland and will soon be open 7 days a week, from 9am-7pm. Our doors are open to all.

Who is your primary audience for the unit?: non-profit organization staff and boards, volunteers, public visitors, and event attendees

Who will be installing the unit?: Contractor

How did you learn of the grant program?: Other

Does your organization agree to pay all installation, maintenance, and water costs associated with the unit?: Yes

Do you need to pursue additional approvals in order to install the unit?: No

Carrie Walker

From: Kristina Kalolo via Portland Water District <PWDwebform@pwd.org>
Sent: Monday, August 22, 2022 4:00 PM
To: Michelle Clements
Subject: Water Bottle Filling Station for new Maine Medical Center Food Pantry

Sender: Kristina Kalolo

Email: kristina.kalolo@mainehealth.org

Who to Contact: Public Relations and Information

Subject: Water Bottle Filling Station for new Maine Medical Center Food Pantry

Comment: Hello! I am the new Program Manager for the Maine Medical Center Food Pantry. We are currently under construction and hoping to open sometime this last fall/early winter. It is a part of our plan to install a water bottle refill station at the new pantry and were interested in submitting for one of your grants. If we were to install one in the next few months as a part of the larger construction process, would we still qualify to be reimburse if your program granted us funding? I would be happy to email or talk further over the phone/video if that would be helpful. Thank your for your time and support with this question. We appreciate your consideration!

Service Address:

Account Number:

Carrie Walker

From: Portland Water District via Portland Water District <PWDwebform@pwd.org>
Sent: Friday, July 22, 2022 5:41 AM
To: Michelle Clements
Subject: Form submission from: Water Bottle Filling Station Grant Application

Name: Adam Thibodeau

Company or Organization: MSAD #6

Street Address: 94 Main Street

City: Buxton

State: ME

Zip Code: 04093

Phone Number: 2077108630

Email Address: athibodeau@bonnyeagle.org

Installation Year: 2022

Which type of unit are you applying for?: Stand

Describe the location of proposed installation: Edna Libby School, Standish, ME

Describe exposure, approximate number of people passing by the unit, current use of fountains, etc.:

The Edna Libby School gets used all year round by the school curriculum and the summer recreation department and the community at large. Approx. 300 people pass by this location each day during the school year. Approx. 100 people pass this location per day during the summer.

Explain your organization's need / reason for applying for a grant and interest in a bottle filling fountain: The majority of people carry water bottles in our current society. COVID-19 heightened everyone's awareness on the use of classic drinking fountains and touch surfaces. Bottle filling stations provide a sanitary method allowing the constituents to obtain water during the school day or during the athletic activities.

Who is your primary audience for the unit?: Students, staff and members of the community

Who will be installing the unit?: Contractor

How did you learn of the grant program?: Social

Does your organization agree to pay all installation, maintenance, and water costs associated with the unit?: Yes

Do you need to pursue additional approvals in order to install the unit?: No

Carrie Walker

From: Portland Water District via Portland Water District <PWDwebform@pwd.org>
Sent: Thursday, June 16, 2022 3:29 PM
To: Michelle Clements
Subject: Form submission from: Water Bottle Filling Station Grant Application

Name: Adam Perron

Company or Organization: Portland Adult Education

Street Address: 14 Locust St.

City: Portland

State: ME

Zip Code: 04101

Phone Number: 207-674-81

Email Address: perroa@portlandschools.org

Installation Year: 2022

Which type of unit are you applying for?: Stand

Describe the location of proposed installation: Portland Adult Education is a school within the Portland Public Schools system. We are housed in the old Cathedral School

Describe exposure, approximate number of people passing by the unit, current use of fountains, etc.:

Pre pandemic we would have over 2726 students and 100 or so faculty and staff members per year access our building. This does not include the general public that visit to access our social work HUB. In 2019/2020 we had 2388 students and similar amount of faculty and staff within the school year. We currently are unable to access inoperable water fountains We would welcome the opportunity to have two units installed. One on each classroom floor.

Explain your organization's need / reason for applying for a grant and interest in a bottle filling fountain: Our facility has the old fountains with just the spigot for drinking by mouth. The district has asked us not to allow using the fountains in that fashion. The two fountains we have are operational, but do leak. I do not know how long they have been there, but can say they are very old. Our students currently do not have fountains to use. Some bring bottles to fill up in our bathroom sinks, however this is not convenient and pose unhealthy practices. Our students are mainly New Mainers, and having clean drinking water readily available while they are learning would be wonderful.

Who is your primary audience for the unit?: Portland Adult Education students, New Mainers, faculty, staff

Who will be installing the unit?: Internal

How did you learn of the grant program?: Other

Does your organization agree to pay all installation, maintenance, and water costs associated with the unit?: Yes

Do you need to pursue additional approvals in order to install the unit?: Yes



RESOLUTION 22-020

PORTLAND WATER DISTRICT

BOARD OF TRUSTEES

WHEREAS the 131st Maine Legislature will consider numerous bills this session, many of which are of interest to the Portland Water District, and

WHEREAS public hearings on many bills are held before the Board of Trustees has an opportunity to take a formal position on said bills, and

WHEREAS the General Manager is responsible to the Board of Trustees for legislative affairs,

NOW THEREFORE BE IT RESOLVED that the Board of Trustees authorizes the General Manager to take positions and testify on bills during the legislative session consistent with his understanding of the Board's view on the issues, and

FURTHER BE IT RESOLVED that the General Manager shall report to the Board of Trustees at their next meeting, the positions he may have taken and the testimony he may have given.

Adopted this 27th day of December, 2022

Attest:
Donna Katsiaficas
Clerk

Louise Douglas
President
Board of Trustees



BOARD OF TRUSTEES / AGENDA ITEM SUMMARY

Agenda Item: 6G Resolution 22-021
Date of Meeting: December 27, 2022
Subject: Southern Maine Regional Water Council Representative
Presented By: Seth Garrison, General Manager

The Board of Trustees must annually appoint a representative to serve on the Southern Maine Regional Water Council. Presently, Chris Crovo is the District's representative.

Pursuant to the Council's bylaws, the District's appointment would be confirmed by the membership at the next annual meeting, which will occur in April 2023. The period of appointment as PWD's representative will be for the period January 1, 2023 through December 31, 2023.

The following motion is proposed:

BE IT RESOLVED that Christopher Crovo is appointed as Portland Water District's representative to the Board of Directors of the Southern Maine Regional Water Council.