

AGENDA
BOARD OF TRUSTEES
PORTLAND WATER DISTRICT
1-408-418-9388
Access Code 132 881 8901, Meeting Password 77737952
6:00 p.m., Monday, December 21, 2020

- | | | |
|----|--|--------------------------------------|
| 1. | <u>Roll Call</u> | Clerk |
| 2. | <u>Convene Meeting</u> with vote to conduct the meeting remotely. | Clerk |
| 3. | <u>Acceptance of Minutes</u> of the Regular Meeting of November 23, 2020, the Workshop Meeting of December 7, 2020. | President Douglas |
| 4. | <u>Invitation for Public Comment</u> | President Douglas |
| 5. | <u>Reports:</u> | |
| | ▪ Operations Committee Reports | Trustee Beck |
| | ▪ Planning Committee Reports | Trustee Siviski |
| | ▪ Administration & Finance Committee Reports | Trustee Garrison |
| | ▪ General Manager's Report | General Manager |
| 6. | <u>New Business</u> | |
| | A. <u>Resolution 20-019</u> awarding the Water Bottle Filling Station Grants. | President Douglas |
| | B. <u>Resolution 20-020</u> declaring the Board's intent to issue debt to reimburse costs incurred by the District for design and construction of the North Windham Wastewater Treatment Facility located in Windham. | Administration and Finance Committee |
| | C. <u>Order 20-034</u> adopting the Non-Union Salary Structure effective January 1, 2021. | Administration and Finance Committee |
| | D. <u>Order 20-035</u> authorizing the General Manager to execute a professional services contract with Tighe & Bond. | Operations Committee |
| | E. <u>Order 20-036</u> authorizing actions related to the Depot Street Pump Station Project and the 407 Zone North Transmission Improvements Project. | Operations Committee |
| | F. <u>Order 20-037</u> authorizing actions related to the Westbrook Aeration and Secondary Clarification Upgrade Project. | Operations Committee |
| | G. <u>Order 20-038</u> authorizing the General Manager to execute an Amendment to the Agreement with Casella Organics. | Operations Committee |
| 7. | <u>Other Business.</u> An item may be added to this agenda provided seven trustees vote to waive the rule regarding agendas. | President Douglas |
| 8. | <u>Second Invitation for Public Comment.</u> | President Douglas |

9. Trustee Comments. President Douglas
10. Executive Session. A motion may be made to go into Executive Session at any time during the meeting to discuss, pursuant to 1 M.R.S. §405(6)(A) personnel, 1 M.R.S. §405(6)(C) real estate, 1 M.R.S. §405 (6)(D) labor negotiations, or 1 M.R.S. §405(6)(E) legal matters. President Douglas
11. Adjournment. President Douglas

Donna M. Katsiaficas
Clerk

Portland Water District
Board of Trustees Regular Meeting
December 21, 2020

New Business
Agenda Items 6A-6G



Portland Water District
From Sebago Lake To Casco Bay

BOARD OF TRUSTEES / AGENDA ITEM SUMMARY

Agenda Item: 6A Resolution 20-019
Date of Meeting: December 21, 2020
Subject: Water Bottle Filling Station Grant Awards
Presented By: Michelle Clements, Public Relations Manager

RECOMMENDATION

The following proposed language is presented for Board of Trustee approval:

BE IT RESOLVED, that the Board of Trustees hereby awards the following Water Bottle Filling Station Grants for the installation year of 2020:

South Portland High School	South Portland, ME	Retro
City of Westbrook, Riverbank Park	Westbrook, ME	Outside
STRIVE	South Portland, ME	Stand Alone
Portland Ballet	Portland, ME	Stand Alone

BACKGROUND

In 2013, the Board of Trustees authorized the development of the Water Bottle Filling Station Grant program and subsequent funding not to exceed \$7,000 annually for water bottle filling equipment. Annually, the Portland Water District awards water bottle filling station grants - maximum value of \$5,000 for outdoor units, \$2,000 for internal units, and \$650 for retrofits - to entities within the service territory.

The Water Bottle Filling Fountain Grant Committee met on December 7 and selected four recipients out of fourteen applications for the Board’s consideration. Applications were reviewed and judged primarily on potential exposure and public access and the promotion of healthy tap water. It was decided to propose awards in excess of the maximum budgeted amount because units generally come in less than the maximum, not all recipients decide to install units, and past years’ awards have been less than budgeted.

FISCAL REVIEW / FUNDING

Funding of \$7,000 is included in the public relations budget for 2020. If all applicants accept the grants, funding may exceed the budgeted amount.

LEGAL REVIEW

Corporate Counsel has reviewed and approved the proposed motion as to form.

CONCLUSION(S)

Water Bottle Filling Station Grant Sub Committee endorses the proposed motion for the full Board's consideration.

ATTACHMENTS

The four applications.

Michelle Clements

From: Portland Water District via Portland Water District <PWDwebform@pwd.org>
Sent: Sunday, February 02, 2020 3:04 PM
To: Michelle Clements
Subject: Form submission from: Water Bottle Filling Station Grant Application

Name: Michele LaForge

Company or Organization: South Portland High School

Street Address: 637 Highland Avenue

City: South Portland

State: ME

Zip Code: 04106

Phone Number: 2077673266

Email Address: laforgmi@spsdme.org

Installation Year: 2020

Which type of unit are you applying for?: Retro

Describe the location of proposed installation: Major 2nd floor intersection at South Portland High School

Describe exposure, approximate number of people passing by the unit, current use of fountains, etc.: 900 + students, 140+ faculty and staff. The intersection is accessed throughout the day but with major traffic patterns shifting 4-5 times a day.

Explain your organization's need / reason for applying for a grant and interest in a bottle filling fountain:

We have a single filling fountain by the cafeteria that is seen a lot of use. This new stop is even more highly trafficked. The high school community is engaged in student-led and sustained recycling and composting initiatives, and have asked for another filling station.

Who is your primary audience for the unit?: Teenagers 14-18 and Faculty and Staff of the high school

Who will be installing the unit?: Contractor

How did you learn of the grant program?: Other

Does your organization agree to pay all installation, maintenance, and water costs associated with the unit?: Yes

Do you need to pursue additional approvals in order to install the unit?: No

Michelle Clements

From: Portland Water District via Portland Water District <PWDwebform@pwd.org>
Sent: Tuesday, September 15, 2020 3:07 PM
To: Michelle Clements
Subject: Form submission from: Water Bottle Filling Station Grant Application

Name: Andrew Turcotte

Company or Organization: City of Westbrook Fire & Rescue Department

Street Address: 570 Main Street

City: Westbrook

State: ME

Zip Code: 05093

Phone Number: 2074028789

Email Address: aturcotte@westbrook.me.us

Installation Year: 2020

Which type of unit are you applying for?: Outside

Describe the location of proposed installation: Riverbank Park or the River walk- Main Street

Describe exposure, approximate number of people passing by the unit, current use of fountains, etc.:

There are tens of thousands of visitors to Riverbank Park and the Westbrook Riverwalk. Presently, there are no outdoor fountains or water bottle fill up stations. Given the high volume of recreational enthusiasts and every day citizens and visitors who use these areas, having a water bottle filling station, using clean, fresh water is a much healthier choice than having individuals go to the local convenience store to purchase sugary, caffeinated or alcoholic beverages.

Explain your organization's need / reason for applying for a grant and interest in a bottle filling fountain:

Having this in a high traffic/high visibility area ensures that our residents and visitors have access to safe and healthy cleaning water. In addition, it reduces the potential for dehydration, heat exhaustion, or worse, heat stroke which could ultimately lead to death. Maintaining adequate hydration ensures that our population remains healthy. In addition, having this unit will reduce unnecessary trash and have a positive impact on the environment, including the adjacent Presumpscot River.

Who is your primary audience for the unit?: Residents and visitors of Westbrook, including a high volume of children and the elderly that frequent Riverbank Park/river walk

Who will be installing the unit?: Contractor

How did you learn of the grant program?: Internet

Does your organization agree to pay all installation, maintenance, and water costs associated with the unit?: Yes

Do you need to pursue additional approvals in order to install the unit?: No

Michelle Clements

From: Portland Water District via Portland Water District <PWDwebform@pwd.org>
Sent: Wednesday, September 16, 2020 9:21 AM
To: Michelle Clements
Subject: Form submission from: Water Bottle Filling Station Grant Application

Name: Peter Brown

Company or Organization: Peregrine Corp. dba STRIVE

Street Address: 28 Foden Road

City: South Portland

State: ME

Zip Code: 04106

Phone Number: 207-879-08

Email Address: pbrown@pslstrive.org

Installation Year: New

Which type of unit are you applying for?: Stand

Describe the location of proposed installation: The filling station will go in our multi-purpose Teen Room.

Describe exposure, approximate number of people passing by the unit, current use of fountains, etc.:

Approximately 1,000 people/week use our Teen Room for a variety of regular functions/purposes, such as STRIVE Night, Camp STRIVE, Wednesday Night Educational Series, STRIVE TOPS, various Tweens events and much more. We presently use a traditional water cooler. A Water Bottle Filling Station would be extremely helpful and much appreciated.

Explain your organization's need / reason for applying for a grant and interest in a bottle filling fountain:

STRIVE is a non-profit founded in 1999 to serve young people with intellectual and developmental disabilities and mental health issues. We presently serve nearly 1,400 clients through a wide variety of hands-on programs (for details, please see our website: www.pslstrive.org). We encourage our clients to properly hydrate themselves, particularly during some of the very high activity events/parties that take place in our multi-purpose Teen Room.

Who is your primary audience for the unit?: Young people with intellectual and developmental disabilities, care givers, volunteers and staff.

Who will be installing the unit?: Contractor

How did you learn of the grant program?: Internet

Does your organization agree to pay all installation, maintenance, and water costs associated with the unit?: Yes

Do you need to pursue additional approvals in order to install the unit?: No

Michelle Clements

From: Portland Water District via Portland Water District <PWDwebform@pwd.org>
Sent: Tuesday, October 13, 2020 12:14 PM
To: Michelle Clements
Subject: Form submission from: Water Bottle Filling Station Grant Application

Name: Clare Crane

Company or Organization: Portland Ballet

Street Address: 517 Forest Ave, Suite 2

City: Portland

State: ME

Zip Code: 04101

Phone Number: 2077729671

Email Address: clare.crane@portlandballet.org

Installation Year: 2021

Which type of unit are you applying for?: Stand

Describe the location of proposed installation: Entrance hallway

Describe exposure, approximate number of people passing by the unit, current use of fountains, etc.:

Portland Ballet, a non-profit organization, is in its 40th season of fulfilling its mission of enriching the community through dance performance and education. As Maine's premier professional ballet company, Portland Ballet attracts professional dancers from around the country and internationally. As the leading training in the state, Portland School of Ballet students range from age 3 to adult. The bottle filling station would be exposed to anyone entering our space, as the location would be in a high-traffic area that everyone entering the space would pass on their way inside. A new water filling station would greatly improve our facility for students, artists, and staff. Each year, we serve over 200 individual students through the Portland School of Ballet plus our Company Dancers and guest artists. We offer classes 6 days a week, with some dancers in our space for rehearsal up to 5 times a week. Currently, our fountain is at least 25 years old and is closed due to safety concerns related to the COVID-19 Pandemic. Since it is an older style fountain, it is not possible for us to safely open it for use by our students and dancers. While our fountain is out of order, we have had to ask families to bring their own water to classes or rely on plastic water bottles. Before we had to close our fountain, it was used regularly by dancers to stay hydrated for class.

Explain your organization's need / reason for applying for a grant and interest in a bottle filling fountain:

As a professional ballet company and school it is vital for our dancers to stay hydrated and to have access to clean and healthy drinking water. Additionally, it is important to us to make this upgrade to our facility to bring us up to the industry standard. However, as a mid-size nonprofit organization, it difficult for us to cover the costs of such an upgrade on our own. A water bottle filling station would help us better support our dancers through access to a safe, germ-free, way to stay hydrated. This grant would also help Portland Ballet cut down on the use of plastic water bottle waste. Thank you for your consideration.

Who is your primary audience for the unit?: Students of all ages, professional dancers and artists, staff, visitors

Who will be installing the unit?: Contractor

How did you learn of the grant program?: Social

Does your organization agree to pay all installation, maintenance, and water costs associated with the unit?: Yes

Do you need to pursue additional approvals in order to install the unit?: No



Portland Water District
From Sebago Lake To Casco Bay

BOARD OF TRUSTEES / AGENDA ITEM SUMMARY

Agenda Item: 6B Resolution 20-020
Date of Meeting: December 21, 2020
Subject: North Windham Sewer System Bond
Presented By: David Kane, Director of Administrative Services

RECOMMENDATION

The following proposed language is presented for Board of Trustee approval:

RESOLVED, the Board hereby declares its intent to issue debt to reimburse costs incurred by the District for design and construction of the North Windham Wastewater Treatment Facility located in Windham. The full form of the resolution is attached hereto and incorporated herein by reference, and shall be part of the minutes of this meeting.

BACKGROUND

The Town of Windham requested the District to plan, design, and bid a new North Windham Wastewater Treatment Facility. At the Board's June 22, 2020 meeting the Board authorized the comprehensive method for the procurement of engineering services (Order 20-023). At the December 21, 2020 meeting the Board will consider authorizing a contract for those services. The project may be tax-exempt bond financed so it is recommended an intent to issue bond motion be approved by the Board to assure the costs are eligible to be bonded.

LEGAL REVIEW

Corporate Counsel reviewed the proposed motion and approved it as to form.

CONCLUSION

Staff recommends forwarding this order to the Board for their consideration. The Committee recommended the proposed motion be forwarded to the full Board for its consideration.

ATTACHMENT(S)

- a. Full Form of the Resolution

Resolution 20-020
DECLARATION OF OFFICIAL INTENT PURSUANT TO
TREASURY REGULATION §1.150-2
(Windham Wastewater Fund)

WHEREAS, the Portland Water District (the “Issuer”) intends to proceed with the projects described in section 2 below (the “Projects”); and

WHEREAS, the Issuer intends to finance some or all of the costs of the Projects through the issuance of tax-exempt bonds or notes in anticipation thereof; and

WHEREAS, the Issuer may incur certain of the costs of the Projects prior to the issuance of such bonds or notes and the Issuer expects to be reimbursed from the proceeds thereof; and

WHEREAS, Treasury Regulation §1.150-2 requires that the Issuer declare its official intent to reimburse itself for such expenditures with the proceeds of such bonds or notes.

NOW, THEREFORE, the Issuer does hereby declare its official intent as follows:

1. **Declaration of Intent.** The Issuer reasonably expects to reimburse itself for expenditures made on the Projects with the proceeds of tax-exempt bonds or notes in anticipation thereof to be issued by the Issuer to finance the costs of the Projects in the maximum principal amount of \$11,000,000.
2. **General Description of Property to which Reimbursement Relates.** The following is a reasonably accurate general functional description of the type and use of the property with respect to which reimbursements will be made:
 - Design and construction of a wastewater treatment and collector system in the North Windham section of the town of Windham
3. **Public Availability of Official Intent.** This Declaration of Official Intent shall be maintained as a public record of the Issuer.
4. **Treasury Regulations.** This is a declaration of official intent pursuant to the requirements of Treasury Regulations § 1.150-2.
5. **Authority for Declaration.** This declaration is adopted pursuant to the following action of the Issuer: Resolution adopted by the Portland Water District Board of Trustees.



Portland Water District
From Sebago Lake To Casco Bay

BOARD OF TRUSTEES / AGENDA ITEM SUMMARY

Agenda Item: 6C Order 20-034
Date of Meeting: December 21, 2020
Subject: Non-Union Salary Range and Market Adjustments
Presented By: Mary Demers, Director of Employee Services

RECOMMENDATION

The following proposed language is presented for Board of Trustees approval:

ORDERED, the Non-Union Salary Structure, in substantial form as attached hereto, is hereby adopted to become effective January 1, 2021.

BACKGROUND ANALYSIS

The Board adopted the current policy on non-union compensation in 1998. The policy requires a periodic review of the salary structure to ensure that the District's salary ranges are competitive with the regional and industry markets. Additionally, specific positions are reviewed to ensure they are placed in the appropriate pay band.

The salary structure was last reviewed in November 2018 based on a salary survey conducted that year. It has been two years since the pay scales have been revised.

While the District's seven pay bands have been wide enough to accommodate performance pay changes over the past two years, based on this annual guidance, it is now time to adjust the entire scale to reflect market changes since 2018. This affects only the pay scale, not employee compensation. Changes would affect entry level, midpoint and maximum pay for a position.

Career Management Association (CMA) reviewed the District's salary structure in comparison to data from the American Water Works Association, Business and Legal Resources Survey representing southern Maine, Maine Municipal Survey of communities in the greater Portland labor market, and Bureau of Labor statistics for the Greater Portland area.

Using comprehensive national survey data on compensation planning and practices, supplemented by data reported by clients and/or participants in recent surveys, CMA concludes that annual salary increases have remained at 3%. For the District, this means that since we last updated our non-union compensation structure effective 1/1/19, the average salary increase for executive and professional/managerial levels was 3% in 2019 and 3% in 2020, and it is projected that salaries will increase by 3% in 2021. Based on this review, our positioning does suggest the increase of 6% is appropriate to maintain the structural integrity of our plan. Additional review is underway by the consultant regarding the PWD pay bands and classification of positions within the bands for possible future adjustments.

In addition to reviewing and making a recommendation to change the salary structure by 6%, CMA also conducted a market survey for each non-union position. Later this year staff may present additional changes to the pay band structure, including the placements of positions within the bands.

FISCAL REVIEW / FUNDING

Adoption of the revised salary structure will not have the effect of increasing employee compensation at this time; it will simply change the pay range allowable for each position.

LEGAL REVIEW

Corporate Counsel reviewed the proposed motion and approved it as to form.

CONCLUSION(S)

At their December 7, 2020 meeting, the Administration and Finance Committee recommended that future pay band adjustments also consider industry and Maine salary data along with the national data when determining the biennial adjustment. They recommended the 1/1/2021 pay band structure be adjusted by 3% now with further adjustment to the band structure done with any recommendations resulting from the market survey.

ATTACHMENT(S)

Attachment A: Proposed Salary Structure to become effective January 1, 2021.

Attachment B: Annual Market Analysis - Non-Union Pay Plan by Career Management Associates.

**Portland Water District
Recommended Salary Structure
1-Jan-21**

	MINIMUM	MIDPOINT	MAXIMUM
Grade 7	\$111,700	\$139,500	\$167,300
	♦ General Manager 9018		
Grade 6	\$92,700	\$115,800	\$138,900
	♦ Executive Director of Administration 9004		
	♦ Executive Director of Asset Mngmt/Planning 9005		
	♦ Corporate Counsel 9035		
Grade 5	\$82,400	\$103,000	\$123,600
	♦ Director of Employee Services 9007		
	♦ Director of Operation Services 9011		
Grade 4	\$73,500	\$91,900	\$110,300
	♦ Director of Financial Services 9008		
	♦ Customer Services Manager 9006		
	♦ Information Services Manager 9010		
	♦ Distribution System Manager, Water 9014		
	♦ Environmental Services Manager 9020		
	♦ Engineering/Asset Mgmt Services Manager 9031		
	♦ Senior Project Engineer 9045		
	♦ Project Manager Administrator 9047		
Grade 3	\$61,200	\$76,600	\$92,000
	♦ Transmission/Distribution Supervisor 5011		
	♦ Asset Management Program Manager 9049		
	♦ Facilities Manager 5019		
	♦ Water Services Plant/System Chief Operator 9002		
	♦ Utility Specialist Supervisor 9023		
	♦ Public Relations Manager 9025		
	♦ Network Administrator III 9026		
	♦ Database Administrator 9027		
	♦ Regulatory & Security Advisor 9028		
	♦ Project Engineer 9030		
	♦ Utility Asset Coordinator 9038		
	♦ Utility Asset Coordinator Water 9039		
	♦ Wastewater Chief Operator - Plant 9042		
	♦ Wastewater Chief Operator - Systems 9050		
	♦ Wastewater Maintenance Manager Planner Scheduler 9048		
	♦ Business System Analyst, Senior 9504		
	♦ Business System Analyst GIS, Senior 9505		
	♦ Customer Service Program Manager 9502		
Grade 2	\$52,500	\$65,600	\$78,700
	♦ Chief of Security Operations 1069		
	♦ Employee Services Consultant-Employment, Compensation and Benefits 5003		
	♦ Employee Services Consultant 5036		
	♦ Employee Services Consultant Safety/Training 5004		
	♦ Purchasing Agent/Buyer 5005		
	♦ Right of Way Agent 5014		
	♦ Environmental Education Coordinator 5017		
	♦ Source Protection Coordinator 5018		
	♦ Financial Analyst 5020		
	♦ Industrial Pretreatment Program Supervisor 5035		
	♦ Associate Engineer 5023		
	♦ Scheduler/Coordinator-AMaP 5032		
	♦ Scheduler/Coordinator-Operations 5033		
	♦ Network Administrator II-9044		
	♦ Network Administrator I 9503		
Grade 1	\$41,200	\$51,500	\$61,800
	♦ General Accounting Assistant 5028		
	♦ Executive Administrative Assistant 5010		



51 US ROUTE ONE, SUITE Q1, SCARBOROUGH, ME
WWW.CMACAREER.COM

TO: Mary Demers, Executive Director of Employee Services – Portland Water District
 FROM: Charles Wilkinson, Compensation Practice Leader – CMA
 DATE: November 5, 2020
 SUBJECT: Annual Market Analysis – Non-Union Pay Plan

We are pleased to provide you this compensation study update and market analysis for Portland Water District. For this study, we collected current and relevant salary structure and pay information from reliable and reputable sources in addition to conducting a comprehensive custom survey that includes industry peers.

I. MARKET AND ECONOMIC TRENDS AND PRACTICES

Data related to market salary increases and projected salary increases is contained in Tables A and B below. This data is from a comprehensive national survey on compensation planning and practices, representing approximately 4,754 employers nationwide.

A. 2020 Total Salary Budget Increases	
Position Category	National (Median) All Employers
Executive – Senior Level	3.0%
Professional/Managerial	3.0%
Non-Exempt - Hourly	3.0%

Source: World at Work, Salary Budget Survey 2020-2021

B. 2021 Projected Total Salary Budget Increases	
Position Category	National (Median) All Employers
Executive – Senior Level	3.0%
Professional/Managerial	3.0%
Non-Exempt - Hourly	3.0%

Source: World at Work, Salary Budget Survey 2020-2021

Data related to Consumer Price Index (CPI) and unemployment rates is provided in Tables C and D below, based on nationally published data from the Department of Labor.

C. Consumer Price Index
The CPI for all urban consumers (CPIU) nationally increased 1.4% over the last 12 months from September 2019 to September 2020. The CPIU increased 1.2% in the Northeast region during the same period.

Source: Bureau of Labor Statistics, Economic News Release, Consumer Price Index Summary; and Consumer Price Index, Northeast Region

D. Unemployment Rates	
The August 2020 unemployment rates are as follows (seasonally adjusted):	
• United States	8.4%
• New England	9.5%
• Connecticut	8.1%
• Maine	6.9%
• Massachusetts	11.3%
• New Hampshire	6.5%
• Rhode Island	12.8%
• Vermont	4.8%

Source: Bureau of Labor Statistics, New England Labor Force Statistics

II. OBSERVATIONS AND RECOMMENDATIONS

The results of our salary study indicate that the District’s current overall average base pay rate for non-union positions is within market range, at 91% of the overall market median.

Assuming the District’s 2019 salary structure for non-union positions will be adjusted to 2021 according to Tables A and B in this report (a total of 6%), the salary structure for the District will be within a competitive market range overall (pay grade midpoints will be at 93% of the market median and range maximums will be at 111% of the market median).



Portland Water District
From Sebago Lake To Casco Bay

BOARD OF TRUSTEES / AGENDA ITEM SUMMARY

Agenda Item: 6D Order 20-035
Date of Meeting: December 21, 2020
Subject: North Windham Wastewater Treatment Facility Project - Professional Services Contract - Selection
Presented By: Paul Rodriguez, Sr. Project Engineer

RECOMMENDATION

The following proposed language is presented for Board of Trustee approval:

ORDERED, the General Manager is authorized to execute a professional services contract with Tighe & Bond in the amount of \$876,000 for preliminary design phase engineering services for the North Windham Wastewater Treatment Facility Project;

BE IT FURTHER ORDERED, that a total project budget is hereby authorized, not to exceed \$961,000; and that the General Manager, and the Treasurer, each acting singly, are authorized to take such steps as may be necessary to accomplish the intent of the vote.

BACKGROUND ANALYSIS

Pursuant to the Memorandum of Agreement (MOA) approved May 26, 2020 (Order 20-020), PWD issued a request for proposals (RFP) for engineering services for the planning and design of wastewater collection, pumping, treatment, and effluent disposal facilities. This effort includes a holistic assessment of allowable groundwater discharge capacity within the Phase 1 area and an exhaustive review of available groundwater discharge technologies configured to maximize capacity.

The recommended engineering team will build on the wastewater planning work previously completed by the Town. The work will refine and accurately anticipate flows and loads, which will then drive the system sizing and cost factors based on a collaborative effort to evaluate different system extents and configurations that consider maximizing system value from both an affordability and ground water quality perspective.

Staff received responses from six engineering teams that provided proposed methods for achieving the project goals. Based on the outcome of the review and ranking, Tighe & Bond received the best overall score (159). Staff therefore recommends award to Tighe & Bond for an amount of \$876,000, which includes planning, preliminary design, and budget level cost estimating. A portion of the total contract amount (\$226,000) is established in allowances for more detailed effort that will proceed only on written authorization pending the outcome of the initial assessments. As approved by Board

Order 20-023 on June 22, 2020 the comprehensive method for procuring engineering services will be used for this project, meaning that it is anticipated that the same firm will be utilized for detailed design as well as construction services. At their meeting on December 8, 2020 the Windham Town Council unanimously approved proceeding with the proposed preliminary design.

Project #: This project is proposed as an amendment to the 2020 CIP, Project 3241.

FISCAL REVIEW/FUNDING

This project includes comprehensive engineering services for the North Windham Wastewater Treatment Facility Project. It is anticipated this effort will lead to a recommendation of future upgrades, and that the expected total budget is to be determined by the proposed preliminary design effort. The project is expected to be eligible for SRF funding through the Department of Environmental Protection. Per the MOA, expenses incurred by either party in the design, construction and operation of the North Windham System shall be paid by the Town through its annual assessment by the District. Long-term obligations associated with this project are required to secure Town meeting approval prior to the District's commitment to finance the system. Should the District incur expenses that do not become part of the long-term commitment, those would be assessed per Section 9 of the District's Charter. The Town and District staff recommended that the District internal Engineering cost be capitalized for this project, the chart below reflects the total preliminary engineering budget for this project.

Engineering Phase - North Windham WW	
Tighe & Bond (Lump Sum not to exceed)	\$876,000
PWD Engineering cost	\$85,000
Total Budget	\$961,000

LEGAL REVIEW

Corporate Counsel has reviewed the proposed order as to form.

CONCLUSION(S)

Staff recommends awarding the contract for design engineering services North Windham Wastewater Treatment Facility Project to Tighe & Bond. The Committee recommended that the item be forwarded to the Board by a vote of 3-0.

ATTACHMENT(S)

SUPPORTING INFORMATION

SUPPORTING INFORMATION

In recent years, the Town of Windham (“Town”) has redoubled its efforts to address wastewater treatment needs in the northern area. These efforts led to the development of a Comprehensive Wastewater Management Plan published in May 2018 and subsequent investigations of two potential effluent disposal sites, one near Chaffin Pond and the other off Manchester Drive. The resulting reports, along with a 2011 Wastewater Facilities Plan, have been provided for review.

In a meeting on February 26, 2020 with representatives from the Town, Portland Water District (“PWD”), Maine DEP, and the Town’s consultant, it was made apparent that surface water discharge options in or near the Phase 1 area were not viable and that groundwater discharge options must be shown to have negligible impact to the kettle ponds. Modeling of groundwater discharge at the Chaffin Pond site raised long term water quality impact concerns, and the Manchester Drive site projected offsite down gradient surface expression. This scope of work is therefore focused on a holistic search within the entire Phase 1 area for potential groundwater disposal sites as well as alternatives for siting a treatment plant.

On May 26, 2020, the Town and PWD signed a Memorandum of Agreement to partner on the procurement of engineering services and construction of wastewater treatment facilities in North Windham to serve the Phase 1 Area identified in the attached map (see background information document 21.3.11) with considerations for future expansion to serve Phases 2 – 4. The Agreement describes the roles and responsibilities for the Town and PWD; both organizations have expressed their intention to proceed forward in the most expedited schedule possible to develop proposed facilities based on a thorough and well-informed decision making process focused on the best long term interests of the ratepayers and residents of Windham.

Six engineering teams responded to the RFP: Brown and Caldwell, Dubois and King, Hazen and Sawyer, Tighe & Bond, Wright-Pierce and Woodard & Curran. A selection committee of five PWD staff including representation from Wastewater Operations and AMaP was assembled to review each firm’s proposal. The selection committee conducted a review of the proposals and conducted follow-up question and answer sessions via Webex with four of the respondents.

Each selection team member ranked the proposals based on the criteria described below.

#	Weighting Factor	Criteria Description
1	10%	Core Team Demonstrated Experience Engineering New Centralized Wastewater Collection and Treatment Systems
2	15%	Hydrogeologic Engineering and Groundwater Discharge Systems Qualifications and Experience
3	20%	Accurate Construction, Operation and Maintenance Cost Estimating Experience
4	20%	Demonstrated Collaborative Approach and Thorough Vetting of Creative Alternatives
5	15%	Clarity of Scope and Understanding of Project Objectives
6	10%	Project Management Approach and Demonstrated Success Managing an Expedited Schedule
7	10%	Operation and Maintenance Considerations, System Longevity and Maximizing Return on Initial Investment

Each proposal was ranked for each category using a 1-6 scale where a #1 ranking represented the proposal that best met the requirements. The rankings for each firm were averaged for the entire review team. Therefore a total of 100 represents a perfect score. The firms developed proposals that highlighted the proposed methods of addressing the challenges anticipated to achieve success. Based on the outcome of the review and ranking, the Tighe & Bond team received the best overall score (159).

Key factors that led to recommendation of the Tighe & Bond team include the following:

- An approach that focuses on the importance of the initial assessments that holistically evaluate the entire Phase 1 area to collaboratively determine the most cost effective project configuration;
- Recognition of the technical complexities of groundwater discharge in this area and a team with the breadth and depth of experience to consider the viability of creative alternatives;
- An approach that reflects the level of effort needed to establish a project budget that will mitigate risk factors typical of higher-level budgeting and establish a project scope with adequate detail to be brought forward for consideration by stakeholders with confidence;

The following table summarizes the results of the selection committee’s evaluation of each respondent, including a scoring breakdown:

Criteria	Brown and Caldwell	Dubois & King	Hazen and Sawyer	Tighe & Bond	Wright – Pierce	Woodard & Curran
1. WW Collection and Treatment Experience Weight - 10% (Best Score = 10)	36	60	42	20	14	38
2. Hydrogeologic Experience Weight - 15% (Best Score = 15)	48	87	78	21	42	39
3. Cost Estimating Experience Weight - 20% (Best Score = 20)	68	120	88	36	24	84
4. Collaborative Approach Weight - 20% (Best Score = 20)	92	120	76	28	36	68
5. Clarity of Scope Weight - 15% (Best Score = 15)	45	90	75	18	36	51
6. Project Management, Expedited Schedule Weight - 10% (Best Score = 10)	44	60	40	16	20	30
7. O&M Considerations Weight - 10% (Best Score = 10)	40	60	48	20	12	30
Rank (Total)	373	597	447	159	184	340

Following finalization of the rankings by the Selection Committee, PWD staff engaged with Tighe & Bond to negotiate a lump sum fee for the work necessary to conduct the initial assessments to establish the most cost effective system configuration. The proposed lump sum fee of \$650,000 meets with staff's expectation of the level of effort needed and by comparison with initial estimates and review of the other responses received. The outcome of the initial work will establish the most cost effective system configuration and further define the scope needed to complete the preliminary design. The following allowances have been negotiated to ensure that the initial scope does not exceed the known necessary effort:

- Hydrogeological assessment of additional effluent disposal sites including test pits, borings and soil analysis, perimeter testing and mounding analysis: \$35,000 per site, \$70,000 total
- Site evaluations including survey, geotechnical evaluations, and ledge probes for areas outside of the initial focus area: \$70,000
- Preliminary design development including drawings and cost estimating for areas outside of the initial focus area: \$78,000
- Assistance with public outreach: \$8,000
- Portland Water District Engineering: \$85,000

Total Allowances: \$311,000

Staff recommends award to Tighe & Bond for the total value of the lump sum work plus allowances of \$961,000 for completion of the preliminary design to develop a proposed project to be considered for approval. As approved by Board Order 20-023 on Monday June 22, 2020 the comprehensive method for procuring engineering services will be used for this project. Pending approval of the preliminary design and project budget, it is expected that detailed design services will be negotiated with the same engineering team and brought to the Board for approval.



Portland Water District
From Sebago Lake To Casco Bay

OPERATIONS COMMITTEE / AGENDA ITEM SUMMARY

Agenda Item: 6E Order 20-036
Date of Meeting: December 21, 2020
Subject: Depot Street Pump Station and 407 Zone North Transmission Improvements – Construction and Professional Services Contract Awards
Presented By: Paul Rodriguez, Sr. Project Engineer

RECOMMENDATION

The following proposed language is presented for Board of Trustee approval:

ORDERED, the General Manager is authorized to execute two construction services contracts with D&C Construction Co., Inc., one in the amount of \$549,561.50 to construct the Depot Street Pump Station (CIP 2019-180/3139) and one in the amount of \$1,140,641 to install 407 Zone North Transmission Water Mains (CIP 2020-307/3066); and

BE IT FURTHER ORDERED, the General Manager is authorized to execute an amendment to the existing professional services contract with Gorrill Palmer in the amount of \$57,592 to provide construction phase engineering services for the Depot Street Pump Station (CIP 2019-180/3139); and that the General Manager, and the Treasurer, each acting singly, are authorized to take such steps as may be necessary to accomplish the intent of the vote.

BE IT FURTHER ORDERED, that the 2019 Capital Improvement Plan is amended by increasing the Depot Street Pump Station (CIP 2019-180/3139) project from \$560,000 to \$785,000 and that the 2020 Capital Improvement Plan is amended by increasing the 407 Zone North Transmission Improvements – Depot Street, Windham (CIP 2020-307/3066) project from \$1,000,000 to \$1,325,000.

BACKGROUND ANALYSIS

Depot Street Wastewater Pump Station

At the request of the Town of Windham, the District undertook the design of the Depot Street sanitary sewer pump station, including new gravity pipe and force main. The Town was planning a roadway improvement project along Depot Street and applied for a Community Development Block Grant (CDBG) for the wastewater project. The Town was awarded a \$250,000 grant for the

wastewater project, which will replace the existing siphon pipe that limits development along Depot Street and causes continuous maintenance issues.

The Depot Street Pump Station Project was bid with a base bid and one alternate. The base bid work consists of 525 feet of 8-inch and 12-inch gravity sewer pipe, 410 feet of 4-inch force main, and a pump station. The bid alternate consists of a generator.

407 Zone North Transmission Improvements - Depot Street Water Main

The 407 North and 407 South pressure zones were targeted for consolidation in the 2003 Comprehensive Water System Strategic Plan (CWSSP). In order to utilize the Wards Hill Pump Station to serve the 407 North pressure zone, transmission improvements along Main Street and Depot Street in Windham are required.

This project will replace approximately 400 feet of existing 8-inch water main with 24-inch water main along Main Street. The project will also replace 1,425 feet of 8-inch water main with 16-inch water main along Depot Street. The Depot Street water main will include 900 feet of new 16-inch water main to complete the connection to River Road.

Bidding

The design for each project was completed in October 2020. The projects were bid with the Town's roadway improvements project. The basis of award was the lump sum of the base bid for all three contracts. The intent was to have one Contractor complete all three projects.

The wastewater project received CDBG approval and the projects were put out to public bid on October 20, 2020. Bids were received from five general contractors on November 17, 2020. A bid summary for the project is shown on Attachment A.

Gorrill Palmer performed a due diligence review and has determined that D&C Construction Co, Inc. has the contracting capacity, relevant project experience, qualifications, and resources to complete the Projects. Gorrill Palmer recommends that D&C Construction Co, Inc. be considered the low responsive and responsible bidder and awarded the Depot Street Wastewater Pump Station contract for the base bid and alternate at \$549,561.50 and the 407 Zone North Transmission Improvements - Depot Street Water Main contract for \$1,140,641.00.

The Town of Windham has indicated they will award the roadway project to D&C Construction Co., Inc. if funding is approved at the June 2021 Town Meeting.

Engineering Services

The District partnered with the Town on the Depot Street projects and utilized the Town's engineer, Gorrill Palmer, to complete engineering design and bidding services for the projects.

Gorrill Palmer provided a proposal for construction phase engineering services for the Depot Street Wastewater Pump Station project. The construction engineering services under the professional services amendment is \$57,592.

The budgets for each project are as proposed on Attachment A.

Project #: 2019-Subprogram 180/ Project 3139 and 2020 – Subprogram 307/Project 3066

FISCAL REVIEW/FUNDING

The construction of the Depot Street Wastewater Pump Station will have an estimated operating fund impact of \$40,000 for Windham. The debt service payment was included in the multi-year forecast provided to the Town. The \$250,000 CDBG grant will reduce the total bond value for this project. The District executed a Declaration of Restrictive Covenant on the parcel where the wastewater pump station will be built. This document requires the landowner to reimburse the District for expenditures incurred to relocate existing utilities to accommodate construction of the new pump station, prior to new development connections to water or sewer service. To date, the District has incurred \$26,278.94 in utility relocation expenses.

The construction of the 407 Zone North Transmission Improvements will have an estimated operating fund impact of \$86,000 to the Water Fund. The impact is \$20,000 higher than the amount included in the multi-year forecast created for the Water Fund due to the increase in project budget.

LEGAL REVIEW

Corporate Counsel has reviewed the proposed order as to form.

CONCLUSION(S)

Staff recommends awarding the wastewater and water contracts to the lowest responsive and responsible bidder for the project, D&C Construction Co., Inc. and amendment of the professional services contract with Gorrill Palmer to reflect the provision of construction services for the Depot Street Wastewater Pump Station. The Committee recommended that the item be forwarded to the Board by a vote of 3-0.

ATTACHMENT(S)

SUPPORTING INFORMATION

ATTACHMENT A

Depot Street Wastewater Pump Station Bid:

Contractor	Base Bid Price	Alt. 1: Generator	Total Bid Amount
D&C Construction Co., Inc.	\$484,041.50	\$65,520	\$549,561.50
DDI	\$581,291.00	\$75,000	\$656,291.00
Dearborn Brothers	\$598,690.50	\$44,154	\$642,844.50
Peters Construction	\$747,951.20	\$70,200	\$818,151.20
Shaw Brothers	\$706,939.50	\$64,350	\$771,289.50

Proposed Budget:

Item	Amount	Board Approval
Detailed Design and Bidding	\$68,110	Sole Source Approval
Construction Phase Engineering Services	\$57,592	CIP 2019 – 180/3139 December 2020 (Proposed)
Construction Phase Pipe Inspection	\$26,000	
Pump Purchase	\$20,554	
Construction	\$549,561	
CMP Electrical Service	\$5,445	
Utility Relocation	\$26,300	
Project Contingency	\$31,438	
Project Total	\$ 785,000	

Project #: CIP 2019-Subprogram 180, Project # 3139

407 Zone North Transmission Improvements - Depot Street Water Main Bid:

Contractor	Total Bid Price
D&C Construction Co., Inc.	\$1,140,641.00
DDI	\$1,344,820.00
Dearborn Brothers	\$1,505,565.00
Peters Construction	\$1,557,101.85
Shaw Brothers	\$1,576,203.00

Proposed Budget:

Item	Amount	Board Approval
Detailed Design and Bidding	\$54,550	Sole Source Approval
Construction Phase Inspection Services	\$40,000	CIP 2020 – 307/3066 December 2020 (Proposed)
Construction – Water Mains	\$1,140,641	
Project Contingency	\$89,809	
Project Total	\$ 1,325,000	

Project #: CIP 2020-Subprogram 307, Project # 3066



Portland Water District
From Sebago Lake To Casco Bay

BOARD OF TRUSTEES / AGENDA ITEM SUMMARY

Agenda Item: 6F Order 20-037
Date of Meeting: December 21, 2020
Subject: Aeration and Secondary Clarifier Upgrade (Westbrook-Gorham-Windham Regional WWTF) – Construction Services
Presented By: Paul Rodriguez, Sr. Project Engineer

RECOMMENDATION

The following proposed language is presented for Board of Trustee approval:

ORDERED, the General Manager is hereby authorized to execute a service contract amendment with Hazen and Sawyer, in the amount of \$1,420,399 for construction services for the Westbrook Aeration and Secondary Clarification Upgrade (2020-416/3022), (the “Project”); and

BE IT FURTHER ORDERED, a construction contract with Penta Corporation is hereby authorized, in the amount of \$9,464,640 for the Project; and that the General Manager, and the Treasurer, each acting singly, are authorized to take such steps as may be necessary to accomplish the intent of the vote; and

BE IT FURTHER ORDERED, that a total project budget is hereby authorized, not to exceed \$12,000,000; and that the General Manager, and the Treasurer, each acting singly, are authorized to take such steps as may be necessary to accomplish the intent of the vote.

BACKGROUND ANALYSIS

The existing aeration and secondary clarification systems at Westbrook are comprised mostly of equipment dating back to the original construction of the facility which began operation in 1978. As the loading to the plant has steadily increased in recent years the activated sludge system has struggled to maintain consistent settleability, and the lack of oxygen delivery capacity and control has led to outbreaks of filamentous bacteria. The secondary clarifier sludge withdrawal mechanisms are original equipment and near the end of their useful life.

The design was completed in September 2020. The Project received design review approval from the Maine DEP State Revolving Fund and was put out to public bid on October 7th, 2020. Bids were received from three general contractors on November 17, 2020: Apex Construction, Inc., Penta Corporation, and T. Buck Construction, Inc. The bid tabulation for the project is shown on Attachment A.

Hazen and Sawyer performed a due diligence review and has determined that Penta Corporation has the contracting capacity, relevant project experience, qualifications, and resources to complete the Project. Hazen and Sawyer recommends that Penta Corporation be considered the low responsive and responsible bidder and awarded the contract for \$9,464,640.

As approved by Board resolution, the comprehensive method for procuring engineering services was approved for use on this Project, allowing the same firm to be utilized for preliminary and final design as well as construction services. A contract for design services with Hazen and Sawyer was approved by Board resolution in April 2019. The construction engineering and control system integrator services provided under the professional services amendment is \$1,420,399.

The Project budget is as approved in the 2019 and 2020 CIPs and summarized in Attachment A.

FISCAL REVIEW/FUNDING

This project is the construction of the Westbrook WWTF aeration and secondary clarification upgrades and will have an estimated operating fund impact of \$756,000 for the Westbrook-Gorham-Windham Regional Treatment System. The project is expected to be financed through the Maine SRF program.

LEGAL REVIEW

Corporate Counsel has reviewed the proposed order as to form.

CONCLUSION(S)

Staff recommends awarding the contract to the lowest responsive and responsible bidder for the project, Penta Corporation. and amendment of the professional services contract with Hazen and Sawyer to reflect the provision of construction services for the Westbrook WWTF Aeration and Secondary Clarification Upgrades. The Committee recommended that the item be forwarded to the Board by a vote of 3-0.

ATTACHMENT(S)

Attachment A

ATTACHMENT A

Bid:

Contractor	Base Bid Price	Alt. 1: Stainless Steel Sludge Mechanism	Alt. 2: NRCY System	Alt. 3: Zone 5 Mixers	Alt. 4: SWAS System	Alt 5: pH and Nitrate Analyzers
Apex Construction, Inc.	\$11,092,140	\$75,000	\$175,000	\$80,000	\$80,000	\$45,000
Penta Corporation	\$8,879,640	\$65,000	\$269,000	\$64,000	\$187,000	\$46,000
T. Buck Construction Inc.	\$9,356,817	\$-	\$298,000	\$20,000	\$120,000	\$42,500

Certain recommended components of the design were configured as “bid alternates” due to the tight project budgeting the District typically employs to maximize ratepayer value, and to avoid the time and cost associated with re-bidding should prices be higher than anticipated. The alternates for this project are described below:

- Alternate 1 – Stainless Steel Sludge Mechanism: The secondary clarifier sludge withdrawal mechanism, energy dissipating inlet and mid-radius baffle can be constructed of painted carbon steel or stainless steel. Stainless steel is typically offered at a premium but does not require re-coating over time. The cost of re-coating carbon steel mechanisms is estimated at \$150,000 every 10 years; therefore based on the pricing noted above stainless steel offers the best long term value.
- Alternate 2 – Nitrate Recycle (NRCY) System: The NRCY system enables operation of the selector zone under different oxidative states in the summer and winter. This enhanced control improves settleability while providing the additional benefit of reducing effluent total nitrogen. PWD has utilized the NRCY system at East End to realize these benefits at that facility.
- Alternate 3 – Zone 5 Mixers: Installing mixers near the effluent end of the aeration basins will allow for improved dissolved oxygen control, thereby reducing energy consumption over the long term.
- Alternate 4 – Surface Waste Activated Sludge (SWAS) System: By providing the means to remove mixed liquor from the surface of the aeration tank, the plant will be equipped to prevent outbreaks of nuisance organisms that float on the surface creating a foam-like substance that can create odors and hinder proper settling in the clarifiers.
- Alternate 5 – pH and Nitrate Analyzers: Online instrumentation immersed directly in the aeration tanks provides enhanced monitoring of the activated sludge system on a continuous basis.

Based on the competitive pricing shown in the table above we are pleased to recommend Alternates 1, 2, 3 and 4. Therefore the recommended contract is the Base price \$8,879,640 plus the sum of Alternates 1 through 4 (\$585,000) for a total of \$9,464,640. We do not recommend proceeding with Alternate 5 at this time to ensure adequate project contingency; however should contingency be available toward the end of the project (or at some point in the future) these items can be efficiently incorporated into the system at that time.

Proposed Budget:

Item	Amount	Board Approval
Detailed Design and Bidding	\$749,173	CIP 2019 –416/3022; April 2019
Construction Phase Engineering Services	\$1,420,399	CIP 2020 – 416/3022 December 2020 (Proposed)
Construction	\$9,464,640	
Project Contingency	\$365,788	
Project Total	\$ 12,000,000	

Project #: CIP 2020 – Subprogram 416, #3022



Portland Water District
From Sebago Lake To Casco Bay

BOARD OF TRUSTEES / AGENDA ITEM SUMMARY

Agenda Item: 6G Order 20-038
Date of Meeting: December 21, 2020
Subject: Amendment to the Biosolids Agreement
Presented By: Scott Firmin, Director of Wastewater Services

RECOMMENDATION

The following proposed language is presented for Board of Trustee approval:

ORDERED, that the General Manager is hereby authorized to execute an Amendment to the Agreement with Casella Organics in substantial form as described herein, and to take such other action necessary to implement the intent of this vote.

BACKGROUND ANALYSIS

The District generates biosolids at its wastewater treatment facilities. In 2006, the District entered into an Agreement with Casella Organics (formally New England Organics) to haul biosolids offsite for either composting or landfilling. This Agreement included four 5-year terms, with the current third term expiring at the end of 2020. With the possible fourth, and final, 5-year term approaching, the District and Casella have developed an Amendment to the current Agreement to continue with the fourth 5-year term.

Due to MEDEP regulatory actions related to a handful of high profile situations brought about by possible issues of the land application of residuals (likely with elevated industrial contributions), the biosolids and residuals management landscape has changed dramatically. The beneficial use of biosolids through both composting and land application has been dramatically reduced. This loss of a major management outlet has diverted more biosolids to landfills in Maine. The limited landfill capacity and logistics related to landfilling biosolids has created additional strains and has resulted in increased restrictions and tipping fees. The amendment with Casella Organics reflects these new realities and amends several provisions of the original Agreement as well as extending the term of the Agreement until December 31, 2025.

Casella has proposed significant changes to the Agreement. These include:

- Increase in the service fee from \$71.61 per wet ton to \$90.00 per wet ton. This is expected to increase biosolids management costs by 26.7%.
- There will be a new requirement that PWD biosolids not produce excessive odors at the landfill. If this becomes an issue then we will need to install a system to reduce odors.
- There will be a surcharge for low monthly average solids content, low monthly average trailer weights, and a \$5 per wet ton surcharge for weekend and holiday loads. We do not anticipate significant costs related to the first two surcharge items. It is anticipated that the surcharge for weekend and holiday loads will cost approximately \$15,000 per year.
- The termination for convenience clause has been removed. Either party can provide notice by mid-year that they do not intend to continue the contract the following year.

A regional report produced by WEF/NACWA/NEBRA has shown that utilities throughout New England are experiencing service fee increases due to these regulatory issues. While the impact to PWD will be a 26.7% increase in biosolids management costs, this is actually lower than many others have encountered.

Finally, the 2021 CIP includes a budget for the study of future options to manage biosolids. As those options are evaluated, this Amendment and the continuation of our Agreement with Casella Organics will be essential to our continued successful management of the biosolids generated at each of our treatment plants each and every day.

FISCAL REVIEW/FUNDING

The proposed extension and Amendment provides for the continued management of biosolids. The 2021 budget includes \$2,181,420 for the management of biosolids. This is an increase of \$459,254 over the 2020 budget.

LEGAL REVIEW

Corporate Counsel has reviewed the proposed order as to form.

CONCLUSION(S)

Staff recommends that the Operations Committee support the extension of the Agreement as described herein. The Committee recommended that the item be forwarded to the Board by a vote of 3-0.

ATTACHMENT(S)

None