



MEMORANDUM PORTLAND WATER DISTRICT

TO: Board of Trustees

FROM: Carrie Walker

DATE: July 5, 2016

RE: **Workshop Meeting Monday, July 11, 2016**

There will be a Workshop Meeting of the Board of Trustees of the Portland Water District on Monday, July 11, 2016, at 6:30 p.m. in the Nixon Training Center at the general offices of the District, 225 Douglass Street, Portland, Maine.

The workshop will be preceded by meetings of the following Board committees:

<u>Committee</u>	<u>Room / Location</u>	<u>Time</u>
Administration & Finance	Monie Conference Room	5:30 p.m.
Operations	EOC 2 nd Floor	5:30 p.m.
Planning	Nixon Training Center	5:30 p.m.

AGENDA – WORKSHOP

1. **Discussion of the Budget Parameters for 2017.** David Kane, Director of Administration and Finance, will lead a discussion on the budget parameters in anticipation of the 2017 budget process.
2. **2016 Capital Projects.** Chris Crovo, Director of Asset Management and Planning, will provide an update on the 2016 Capital Projects.
3. **Other Business.**
4. **Adjourn.**