

**AGENDA**  
**BOARD OF TRUSTEES**  
**PORTLAND WATER DISTRICT**  
**225 Douglass Street, Portland, Maine**  
**Jeff P. Nixon Training Center**  
**Monday, January 25, 2016**

- |    |  |                                    |
|----|--|------------------------------------|
| 1. | <u>Convene Meeting</u> with Pledge of Allegiance and moment of silence.  | President Cote                     |
| 2. | <u>Roll Call</u>   | Clerk                              |
| 3. | <u>Acceptance of Minutes</u> of Regular Meeting of December 28, 2015, and the Workshop Meeting of January 11, 2016.  | President Cote                     |
| 4. | <u>Invitation for Public Comment</u>   | President Cote                     |
| 5. | <u>Reports:</u>  |                                    |
|    | ▪ Operations Committee Reports   | Trustee Lunt                       |
|    | ▪ Planning Committee Reports   | Trustee Levinsky                   |
|    | ▪ Administration & Finance Committee Reports   | Trustee Garrison                   |
|    | ▪ General Manager's Report   | General Manager                    |
| 6. | <u>New Business</u>  |                                    |
|    | <b>A. <u>Order 16-001</u></b> , authorizing the Treasurer to begin the process of increasing water rates an average of 3.73% effective May 1, 2016.                  | Administration & Finance Committee |
|    | <b>B. <u>Order 16-002</u></b> , authorizing an allocation of the 2015 Water Fund Surplus Balance.  | Administration & Finance Committee |
|    | <b>C. <u>Order 16-003</u></b> , authorizing the Phased Engineering Method of procurement for the WWTF HVAC Systems Evaluation Project.                               | Operations Committee               |
|    | <b>D. <u>Order 16-004</u></b> , authorizing the General Manager to convey surplus property at 291 Summit Street, Portland.   | Planning Committee                 |
|    | <b>E. <u>Order 16-005</u></b> , authorizing release of a sewer easement and a declaration of surplus property for unused land behind 1909 Congress Street, Portland. | Planning Committee                 |
|    | <b>F. <u>Order 16-006</u></b> , authorizing an easement swap with the City of Portland for property in the Portland Technology Park.                                 | Planning Committee                 |
|    | <b>G. <u>Order 16-007</u></b> , authorizing a land swap with David Sinclair for property located behind Aldworth Street, Portland.                                   | Planning Committee                 |

- H. Order 16-008**, authorizing an in-kind contribution of up to \$10,880 to support the Sebago Lake Watershed Protection Project – Phase III. Planning Committee
7. Executive Session. A motion may be made to go into Executive Session at any time during the meeting to discuss, pursuant to 1 M.R.S. §405(6)(A) personnel, 1 M.R.S. §405(6)(C) real estate, 1 M.R.S. §405 (6)(D) labor negotiations, or 1 M.R.S. §405(6)(E) legal matters. President Cote
8. Other Business. An item may be added to this agenda provided seven trustees vote to waive the rule regarding agendas. President Cote
9. Second Invitation for Public Comment. President Cote
10. Trustee Comments. President Cote
11. Adjournment. President Cote

Donna M. Katsiaficas  
Clerk