



MEMORANDUM PORTLAND WATER DISTRICT

TO: Board of Trustees

FROM: Carrie Walker

DATE: May 8, 2018

RE: **Workshop – Monday, May 14, 2018**

There will be a Workshop Meeting of the Board of Trustees of the Portland Water District on Monday, May 14, 2018. The meeting will begin at 6:30 p.m. in the Nixon Training Center at the general offices of the District, 225 Douglass Street, Portland, Maine. The Workshop will be preceded by meetings of the following Board committees:

<u>Committee</u>	<u>Room / Location</u>	<u>Time</u>
Pension	General Manager's Conference Room	5:00 p.m.
Administration & Finance	Monie Conference Room	5:30 p.m.
Operations	EOC 2 nd Floor	5:30 p.m.
Planning	Nixon Training Center	5:30 p.m.

AGENDA – WORKSHOP

1. **2017 Audit Report.** Representatives from MacPage LLC, the District's auditor, will present the 2017 audit report.
2. **Cybersecurity Protection Measures.** Chad Davis, Information Services Manager, will provide an update on cybersecurity measures being implemented by the District. This agenda item will be held in executive session pursuant to 1 M.R.S. §402 (3)(L).
3. **Water Main Renewal Update.** Christopher Crovo, Director of Asset Management and Planning, will provide an update on the status of the 2018 water main renewal projects.
4. **Review and Discussion of Board Budget Guidelines.** David Kane, Director of Administration, will present an overview of board-directed budget guidelines and how O&M and capital expenditures impact water rates.
5. **Adjourn.**