



MEMORANDUM PORTLAND WATER DISTRICT

TO: Board of Trustees

FROM: Carrie Walker

DATE: January 3, 2018

RE: **Workshop Meeting Monday, January 8, 2018**

There will be a Workshop Meeting of the Board of Trustees of the Portland Water District on Monday, January 8, 2018, at 6:30 p.m. in the Nixon Training Center at the general offices of the District, 225 Douglass Street, Portland, Maine.

The workshop will be preceded by meetings of the following Board committees:

<u>Committee</u>	<u>Room / Location</u>	<u>Time</u>
Pension	General Manager's Conference Room	5:00 p.m.
Administration & Finance	Monie Conference Room	5:30 p.m.
Operations	EOC 2 nd Floor	5:30 p.m.
Planning	Nixon Training Center	5:30 p.m.

AGENDA – WORKSHOP

1. **Activities in Water Field.** James Wallace, Director of Water Services, will provide an overview of the activities and annual programs performed by PWD staff to maintain transmission and distribution infrastructure.
2. **Water Transmission Main Condition Assessment.** Ryan Bourque, Distribution System Supervisor, will discuss the condition assessment performed on three of PWD's transmission mains during 2017.
3. **Other Business.**
4. **Adjourn.**