



MEMORANDUM PORTLAND WATER DISTRICT

TO: Board of Trustees

FROM: Carrie Walker

DATE: October 2, 2018

RE: **Workshop Meeting Tuesday, October 9, 2018**

There will be a Workshop Meeting of the Board of Trustees of the Portland Water District on Tuesday, October 9, 2018, at 6:30 p.m. in the Nixon Training Center at the general offices of the District, 225 Douglass Street, Portland, Maine.

The workshop will be preceded by meetings of the following Board committees:

<u>Committee</u>	<u>Room / Location</u>	<u>Time</u>
Administration & Finance	Monie Conference Room	5:30 p.m.
Operations	EOC 2 nd Floor	5:30 p.m.
Planning	Nixon Training Center	5:30 p.m.

AGENDA – WORKSHOP

1. **Trustee Training on the Handling of Appeals to the Board.** Donna Katsiaficas, Corporate Counsel, will provide a presentation and training for the Board on how to handle appeals related to water service standards.
2. **Nutrient Management Efforts.** Scott Firmin, Director of Wastewater Services, will lead a discussion on potential challenges, ongoing efforts to manage nutrients at our facilities and possible future developments.
3. **Request for workshop topics and/or PWD facility tours of interest to Trustees for the 2019 meetings.**
4. **Other Business.**
5. **Adjourn.**