



## MEMORANDUM PORTLAND WATER DISTRICT

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TO: Board of Trustees

FROM: Carrie Walker

DATE: July 5, 2017

RE: **Workshop Meeting Monday, July 10, 2017**

There will be a Workshop Meeting of the Board of Trustees of the Portland Water District on Monday, July 10, 2017, at 6:30 p.m. in the Nixon Training Center at the general offices of the District, 225 Douglass Street, Portland, Maine.

The workshop will be preceded by meetings of the following Board committees:

<b><u>Committee</u></b>	<b><u>Room / Location</u></b>	<b><u>Time</u></b>
Administration & Finance	Monie Conference Room	5:30 p.m.
Operations	EOC 2 <sup>nd</sup> Floor	5:30 p.m.
Planning	Nixon Training Center	5:30 p.m.

### **AGENDA – WORKSHOP**

1. **Discussion of the Budget Parameters for 2018.** Carrie Lewis, General Manager, and David Kane, Director of Administration and Finance, will lead a discussion on the development of the 2018 budget.
2. **2017 Capital Projects.** Chris Crovo, Director of Asset Management and Planning, will provide an update on the 2017 Capital Projects.
3. **Other Business.**
4. **Adjourn.**