



## MEMORANDUM PORTLAND WATER DISTRICT

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TO: Board of Trustees

FROM: Carrie Walker

DATE: June 12, 2017

RE: **Workshop Meeting Monday, June 19, 2017**

There will be a Workshop Meeting of the Board of Trustees of the Portland Water District on Monday, June 19, 2017, at 6:30 p.m. in the Nixon Training Center at the general offices of the District, 225 Douglass Street, Portland, Maine.

The workshop will be preceded by meetings of the following Board committees:

<b><u>Committee</u></b>	<b><u>Room / Location</u></b>	<b><u>Time</u></b>
Pension Committee	General Manager's Conference Room	5:00 p.m.
Scholarship Committee	General Manager's Conference Room	5:10 p.m.
Administration & Finance	Monie Conference Room	5:30 p.m.
Operations	EOC 2 <sup>nd</sup> Floor	5:30 p.m.
Planning	Nixon Training Center	5:30 p.m.

### **AGENDA – WORKSHOP**

1. **Procurement Process.** Gordon Johnson, Engineering Services Manager, will review the process for the procurement of engineering services.
2. **ABC Project.** Peter Cutrone, Project Manager, and a representative from Arcadis will provide an update to the Board on the ABC Project and the procurement of services related to the Project.
3. **Other Business.**
4. **Adjourn.**