



## MEMORANDUM PORTLAND WATER DISTRICT

---

TO: Board of Trustees

FROM: Donna Katsiaficas, Clerk

DATE: January 29, 2010

RE: **February Workshop Meeting – February 8, 2010**

There will be a Workshop Meeting of the Board of Trustees of the Portland Water District on Monday, February 8, 2010, at 6:30 p.m. in the Nixon Training Center at the general offices of the District, 225 Douglass Street, Portland, Maine.

The workshop will be preceded by meetings of the following Board committees:

<u>Committee</u>	<u>Room / Location</u>	<u>Time</u>
Administration & Finance	General Manager's Conference Room	5:30 p.m.
Operations	Monie Room	5:30 p.m.
Planning	Nixon Training Center	5:30 p.m.

### **WORKSHOP AGENDA**

1. **Introduction to Wastewater Operations.** Staff, led by Wastewater Operations Manager Scott Firmin, will conduct an introduction to wastewater treatment and the District's wastewater operations.
2. **Presentation on the Sebago on Lake Level Management Plan.** Director of Environmental Services, Paul Hunt, will provide an orientation and update on the Sebago Lake Level Management Plan.
3. **Other Business**
4. **Adjourn**