



MEMORANDUM PORTLAND WATER DISTRICT

TO: Board of Trustees

FROM: Donna Katsiaficas, Clerk

DATE: April 5, 2010

RE: **April Workshop Meeting – April 12, 2010**

There will be a Workshop Meeting of the Board of Trustees of the Portland Water District on Monday, April 12, 2010, at 6:30 p.m. in the Nixon Training Center at the general offices of the District, 225 Douglass Street, Portland, Maine.

The workshop will be preceded by meetings of the following Board committees:

<u>Committee</u>	<u>Room / Location</u>	<u>Time</u>
Administration & Finance	General Manager's Conference Room	5:30 p.m.
Operations	Monie Room	5:30 p.m.
Planning	Nixon Training Center	5:30 p.m.
Pension	General Manager's Conference Room	6:00 p.m.

AGENDA - WORKSHOP

- 1. Introduction to Water Operations.** Staff, led by Water Operations Manager Jim Wallace, will conduct an introduction to the District's water operations.
- 2. Update on North Windham Sewer Study.** Gordon Johnson, Director of Engineering Services, will provide an update on the status of the sewer study of North Windham being conducted by Woodard and Curran for the Town of Windham.
- 3. Executive Session.** A motion may be made to go into Executive Session at any time during the meeting to discuss, pursuant to 1 M.R.S. §405(6)(A) personnel, 1 M.R.S. §405(6)(C) real estate, 1 M.R.S. §405 (6)(D) labor negotiations, or 1 M.R.S. §405(6)(E) legal matters.
 - A.** Pursuant to 1 M.R.S. §405 (6)(A), the Board will go into Executive Session to discuss the General Manager's annual review.
- 4. Other Business**
- 5. Adjourn**